

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

JUNE 26, 2019

The Vice-Chairman, Mr. Alidore “Al” Marmande, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, offered by Councilman J. Navy, Councilman G. Michel led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy. Councilwoman A. Williams and Councilman S. Dryden were recorded as absent. A quorum was declared present.

The Vice-Chairman read aloud memos from Councilman S. Dryden and Councilwoman A. Williams explaining that their absence from tonight’s proceeding is due to work-related commitments.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT, the Council approve the minutes of the Regular Council Session held on May 22, 2019.”

The Vice-Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT, the Council approve the Parish Bill Lists dated 06/17/19 and 06/24/19.”

The Vice-Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSTAINING: D. W. Guidry, Sr.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. D. J. Guidry, “THAT, the Council approve the Parish Manual Check List for May 2019.”

The Vice-Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Parish President G. Dove presented a brief power-point presentation regarding the Shell Oil Land Donation. He explained that 4,139 acres of land was donated and it will increase storm water retention, as well as, have a positive impact on the FEMA's Community Rating System (CRS) and reduce flood insurance rates. President Dove continued that it will also help the Parish's 1-1A Drainage System. He further explained that storm water will filter through the wetlands and will enhance the water quality released back into the environment. Mr. Dove thanked Parish Attorney J. Hebert, Attorney V. Dagate and the Council for all of their help and support with this endeavor.

Parish Manager M. Toups distributed a report detailing updates on the parish's pump stations. He recapped the report by stating out of 194 pump stations, there are 3 that are not functioning properly, namely Williams Street (D-41), Coteau (D-58) Summerfield (D-29). He also gave a brief description of the work that is being performed at Enterprise Marine, Savanne Road and Valhi Blvd. According to Mr. Toups, all emergency generators are working and/or operating properly.

Upon questioning from Councilman S. Trosclair regarding the delivery date for the suction bell and impeller for the Isle de Jean Charles pump station (D-62), Parish Manager M. Toups stated that he does not have a delivery date as of yet and will get back with him.

Upon questioning from Councilwoman C. Duplantis-Prather regarding the guarantee and/or warranty on the rakes and the Williams Street Pump Station, Parish Manager M. Toups explained that, as part of the settlement agreement, the rakes have a one (1) year warranty after re-installment and the William Street Pump has two brand new operational engines that are fully running.

Mr. Tony Alford, President and CEO of Alford and Associates Insurance Services, addressed the Council and Administration regarding the parish's health insurance policy. He gave a brief summary of the cost saving and benefits that the insured members and Parish retirees have received under the current insurance plan. He also read aloud a publication from a pharmacist magazine from May 2018 detailing the work that his firm has done.

Councilman G. Michel explained that the prescription drug plan has decreased and that is great for the insurers.

Councilman J. Navy thanked Mr. Alford and his team for a job well done and for the cost savings that the parish's insurers are receiving.

Parish President G. Dove thanked Mr. Alford and his team for all of the work that they have done and for helping the parish receive a tremendous cost savings; noting that this cost savings has given the parish a "good" Standard and Poors rating.

Vice-Chairman A. Marmande thanked Mr. Alford and his company for a job well done.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, it now being 6:35 p.m., the Council open public hearings."

The Vice-Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

The Vice-Chairman recognized the public for comments on the following:

A. A proposed ordinance to amend the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Various Department – Group Insurance, (\$2,176,200)
- II. Houma Downtown Development, \$145,005
- III. Le Petit Terrebonne Theater Building, \$679,000
- IV. General Fund – Enrichment Program at Senator Circle, \$25,000
- V. Parishwide Recreation- Donation, \$235
- VI. Road & Bridge – Repairs, \$208,438
- VII. Airbase Splash Park, \$473,696
- VIII. Houma Police – LCLE/SANE, \$102,224

There were no comments from the public on the proposed ordinance.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, “THAT, the Council close the aforementioned public hearing.”

The Vice-Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

OFFERED BY: MS. C. DUPLANTIS-PRATHER

SECONDED BY: MR. J. NAVY

ORDINANCE NO. 9058

AN ORDINANCE TO AMEND THE 2019 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I.** VARIOUS DEPARTMENT-GROUP INSURANCE, (\$2,176,200)
- II.** HOUMA DOWNTOWN DEVELOPMENT, \$145,005
- III.** LE PETIT TERREBONNE THEATER BUILDING, \$679,000
- IV.** GENERAL FUND-ENRICHMENT PROGRAM AT SENATOR CIRCLE, \$25,000
- V.** PARISHWIDE RECREATION-DONATION, \$235
- VI.** ROAD & BRIDGET-REPAIRS, \$208,438
- VII.** AIRBASE SPLASH PARK, \$473,696
- VIII.** HOUMA POLICE-LCLE/SANE, \$102,224

SECTION I

WHEREAS, the Parish Finance and Risk Management Department estimates the increase in group insurance premium for the adopted budget prior to the end of the current year, and

WHEREAS, after the year end is closed and the group insurance account is analyzed the actual premium increase is determined, and

WHEREAS, the Parish Finance Department is adjusting the adopted budget for the premium increase to reflect the actual increase determined.

NOW THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the actual increase in the group insurance premium. (Attachment A)

SECTION II

WHEREAS, the Downtown Development Board has received State Revenue Sharing from Hotel/Motel Tax in the amount of \$145,005, for the 2019 year, and

WHEREAS, the Hotel/Motel Tax has been allocated by the Downtown Development Board for beautification and operations of the Folklife Cultural Museum and to help maintain the existing buildings, parks and the Court Square in the Historic District, as well as advertising to market Houma’s Historic District attractions.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2019 Adopted Budget be amended to adjust various Downtown Development Corporation Accounts. (Attachment B)

SECTION III

WHEREAS, the State of Louisiana, Facility Planning and Control has amended the cooperative endeavor agreement with Terrebonne Parish for the Le Petit de Terrebonne Theater Building, and

WHEREAS, the agreement includes additional funding from Facility Planning and Control of \$679,000 for total construction costs is \$775,000.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government that the 2019 Operating Budget and 5-Year Capital Outlay Budget be amended to recognize the additional funding for the Le Petite de Terrebonne Theater Building Project. (Attachment C)

SECTION IV

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) entered into a Cooperative Endeavor Agreement with the Houma-Terrebonne Housing Authority, and

WHEREAS, the Houma-Terrebonne Housing Authority will donate twenty-five thousand dollars (\$25,000) to TPCG as matching for the “Senator Circle Enrichment After School Program,” and

WHEREAS, the program will give the children opportunities to work with men and women who have similar backgrounds who can help introduce them to careers they may have interest in while providing tutoring and mentoring.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the Senator Circle Enrichment After School Program. (Attachment D)

SECTION V

WHEREAS, the Parishwide Recreation Department has received a \$235 donation from the St. Joseph Knights of Columbus, and

WHEREAS, the donation will be used for the Special Olympics Program.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the donation for Special Olympics. (Attachment E)

SECTION VI

WHEREAS, LA Carriers was invoiced for the repairs to the Dulac Pontoon Bridge for \$208,438 due to damages caused by their company, and

WHEREAS, the revenue needs to be recognized in the Road and Bridge, Bridge Repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget be amended for the Bridge Repairs. (Attachment F)

SECTION VII

WHEREAS, additional funding is needed for the Airbase Splash Park, and

WHEREAS, the funding source is from the Capital Projects Control Fund for \$473,696.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating Budget and the 5-Year Capital Outlay Budget be amended for the Airbase Splash Park. (Attachment G)

SECTION VIII

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved for a grant from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice, LCLE Fiscal Year 2016 Victim Assistance Program in the amount of \$102,224, and

WHEREAS, the grant provides funding to purchase Sexual Assault Nurse Examiners (SANE) equipment to be used within SANE Region 11, and

WHEREAS, the grant will fund \$81,779 and the Parish's share will be \$20,445 for a total of \$102,224.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2019 Adopted Operating of the Terrebonne Parish Consolidated Government be amended for the grant from the Louisiana Commission on Law Enforcement and the Administration of Criminal Justice. (Attachment H)

SECTION IX

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION X

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A- Various Depts

	2019		
	Adopted	Change	Amended
Group Insurance	166,100	(22,000)	144,100
Group Insurance	35,200	(1,500)	33,700
Group Insurance-Retired	27,500	(2,500)	25,000
Group Insurance	311,150	(40,000)	271,150
Group Insurance-Retired	70,400	(30,000)	40,400
Group Insurance	122,100	(10,000)	112,100
Group Insurance-Retired	23,100	(7,500)	15,600
Group Insurance	240,108	(25,000)	215,108
Group Insurance	77,950	(8,000)	69,950
Group Insurance-Retired	55,000	(7,500)	47,500
Group Insurance	74,800	(10,000)	64,800
Group Insurance-Retired	27,500	(10,000)	17,500
Group Insurance	284,550	(24,000)	260,550
Group Insurance-Retired	82,500	(25,000)	57,500
Group Insurance	197,650	(6,000)	191,650
Group Insurance-Retired	7,700	(5,000)	2,700
Group Insurance	278,500	(25,000)	253,500
Group Insurance-Retired	39,600	(8,000)	31,600
Group Insurance	154,000	(15,000)	139,000
Group Insurance	47,300	(3,500)	43,800
Group Insurance	134,200	(7,500)	126,700
Group Insurance-Retired	7,700	(1,000)	6,700
Group Insurance	140,650	(28,000)	112,650
Group Insurance	7,700	(2,000)	5,700
Group Insurance	128,900	(28,000)	100,900
Group Insurance-Retired	43,246	(24,000)	19,246
Group Insurance	39,600	(2,500)	37,100
Fund Balance-increase	n/a	378,500	n/a
Group Insurance	467,250	(150,000)	317,250
Group Insurance-Retired	15,400	(7,500)	7,900
Fund Balance-increase	n/a	157,500	n/a
Group Insurance	47,300	(7,500)	39,800
Group Insurance	226,800	(55,000)	171,800
Group Insurance-Retired	27,500	(1,500)	26,000
Fund Balance-increase	n/a	64,000	n/a
Group Insurance	1,539,400	(150,000)	1,389,400
Group Insurance-Retired	722,700	(245,000)	477,700
Group Insurance	902,250	(100,000)	802,250
Group Insurance-Retired	713,900	(225,000)	488,900
Fund Balance-increase	n/a	720,000	n/a
Group Insurance	22,200	(10,000)	12,200
Fund Balance-increase	n/a	10,000	n/a
Group Insurance	90,660	(10,000)	80,660
Group Insurance-Retired	47,300	(15,000)	32,300
Fund Balance-increase	n/a	25,000	n/a

Group Insurance	27,500	(1,200)	26,300
Group Insurance-Retired	7,700	(4,000)	3,700
Fund Balance-increase	n/a	5,200	n/a
Group Insurance	664,500	(125,000)	539,500
Group Insurance-Retired	157,300	(72,000)	85,300
Fund Balance-increase	n/a	197,000	n/a
Group Insurance	1,360,850	(250,000)	1,110,850
Group Insurance-Retired	223,300	(85,000)	138,300
Fund Balance-increase	n/a	335,000	n/a
Group Insurance	77,050	(25,000)	52,050
Fund Balance-increase	n/a	25,000	n/a
Group Insurance	74,800	(7,500)	67,300
Group Insurance-Retired	27,500	(6,500)	21,000
Fund Balance-increase	n/a	14,000	n/a
Group Insurance	204,700	(58,000)	146,700
Group Insurance-Retired	7,700	(2,500)	5,200
Net Position-Increase	n/a	60,500	n/a
Group Insurance	85,650	(6,000)	79,650
Group Insurance-Retired	21,544	(5,000)	16,544
Net Position-Increase	n/a	11,000	n/a
Group Insurance	62,700	(4,500)	58,200
Group Insurance-Retired	19,800	(10,000)	9,800
Net Position-Increase	n/a	14,500	n/a
Group Insurance	110,750	(8,500)	102,250
Group Insurance-Retired	47,300	(10,000)	37,300
Net Position-Increase	n/a	18,500	n/a
Group Insurance	217,100	(55,000)	162,100
Group Insurance-Retired	39,600	(20,000)	19,600
Net Position-Increase	n/a	75,000	n/a
Group Insurance	243,700	(25,500)	218,200
Group Insurance-Retired	27,500	(15,000)	12,500
Net Position-Increase	n/a	40,500	n/a
Group Insurance	168,500	(25,000)	143,500
Net Position-Increase	n/a	25,000	n/a

ATTACHMENT B - Houma Downtown Development

	2018		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
State-Hotel/Motel Tax Share	-	(105,047)	(105,047)
DDC/Folk Salaries-Allocated		12,050	12,050
DDC/Folk Operating Supplies		12,500	12,500
DDC/Folk Contract Services		24,862	24,862
DDC/Folk Advertising		18,150	18,150

DDC/Folk Special Events		48,943	48,943
DDC/Folk Travel & Training		2,500	2,500
DDC/Folk Repair Account		26,000	26,000
Fund Balance (decrease)	n/a	(39,958)	n/a

ATTACHMENT C - LePetit Terrebonne Theater Building

	2018		
	Adopted	Change	Amended
FP&C Le Petit		(679,000)	(679,000)
Le Petit Facility Improv	64,101	679,000	743,101

ATTACHMENT D - Enrichment Program at Senator Circle

	2018		
	Adopted	Change	Amended
Donation-H-T Hsing Authority		(25,000)	(25,000)
Enrichment After School Program	25,000	25,000	50,000

ATTACHMENT E - Parishwide Recreation

	2018		
	Adopted	Change	Amended
Donations		(235)	(235)
Special Olympics-operating supplies	1,200	235	1,435

ATTACHMENT F - Road & Bridge

	2018		
	Adopted	Change	Amended
Compensation Property Damage	(5,125)	(208,438)	(213,563)
Bridge Repairs	331,162	208,438	539,600

ATTACHMENT G - Airbase Splash Park

	2018		
	Adopted	Change	Amended
VE Splash Park/Community Ctr	351,479	(351,479)	-
Mechanicville Splash Park	202,928	(122,217)	80,711
Airbase Splash Park	226,416	473,696	700,112

ATTACHMENT H - Houma Police

	2018		
	Adopted	Change	Amended
Computer Equipment	362	49,000	49,362
Office Supplies	15,200	32,779	47,979
LCLE VOCA/SANE		(81,779)	(81,779)

****This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon after discussion.**

Councilman G. Michel displayed a brief power-point presentation explaining Item I (Various Department – Group Insurance) surplus. He stated that various departments participate in the health insurance plan and within their budgets; there are dedicated funds that pays health insurance premiums. He further explained that there are extra funds in the dedicated funds account because of over-budgeting, and suggested, that those funds should be placed back into the Utilities Fund, where they were derived from.

Parish President G. Dove asked Chief Financial Officer K. Mauldin to explain the process of dedicate of funds, as it relates to the Group Insurance Fund.

Chief Financial Officer K. Mauldin explained that the \$2,176,200 (in the Group Insurance Fund) was allocated to pay for insurance premiums. She explained that the Group Insurance Fund is a fund that cannot make a profit; stating that, if the parish charges the departments more for premiums, than the Group Insurance Fund will be making a profit. She further explained that some transfers were made and the monies were placed in the General Fund because of the increase in insurance claims; stating that this money will be placed back into the various department's budgets.

Discussion continued with concerns over compensating the group health insurance fund and supplementing the General Fund.

*The Vice-Chairman called for the vote on the ordinance offered by Ms. C. Duplantis-Prather moved, seconded by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair and J. Navy.

NAYS: G. Michel.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the ordinance adopted on this, the 26th day of June 2019.

Mr. J. Navy moved, seconded by Mr. D. W. Guidry, Sr., "THAT, the Council continue with the regular order of business."

The Vice-Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, "THAT, the Council postpone the Public Hearing and Meeting to discuss and/or adopt the 2019 tax levy until Wednesday, July 10, 2019 at 6:00 p.m." **(Motion Adopted After Brief Discussion)*

Chief Financial Officer K. Mauldin explained that she has been in contact with the Legislative Auditor and Agenda Items B through F cannot be discussed because they considered as one; noting that if any of the millages are discussed at this proceedings, they would have to start the process all over.

Discussion ensued with some of the Council Members voicing their suggestions and/or opinions about the postponing of the 2019 tax levy.

*The Vice-Chairman called for the vote on the *aforementioned* motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: G. Michel.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Mr. Woodrow Parker, founder of Aqua Safety First Community Program, addressed the Council relative to the “Cultural Competency Training” courses being held in July in Terrebonne Parish that to promote and explore the levels of cultural awareness, sensitivity and competency. He thanked Main Street and Folklife Director Anne Picou, Waterlife Museum Secretary Ms. Pearla Lewis and the entire staff of the African American Museum for all of their help and support with this endeavor. The training will take place at the following venues: Bayou Terrebonne Waterlife Museum located at 7910 Park Avenue on July 17th at 12:00 p.m., on July 18th at 1:00 p.m. and on July 21th at 3:00 p.m.; the Finding Our Roots African American Museum, 918 Roussell Street on July 20th at 11:00 a.m. Mr. Parker thanked the Council, Administration and the entire parish for all of their support. For additional information, please contact Aqua Safety First Community Program, Woodrow J. Parker, 504-617-5881 or email at aquasafetyone@gmail.com.

Councilwoman C. Duplantis-Prather and Vice-Chairman A. Marmande thanked Mr. Parker for bringing awareness to Terrebonne Parish and for all of his hard work in stimulating cultural sensitivity.

Mr. Clarence Williams addressed the Council relative to the matter of the Carrol Street Bridge. He thanked the Council and Administration for the work and/or construction on the Carrol Street Bridge; stating that this bridge is vital to the Gibson/Bayou Black Community.

Councilman D. W. Guidry, Sr. thanked Mr. Williams for the update on the construction of the Carrol Street Bridge.

Mr. Clifton J. Stoufflet addressed the Council relative to the matter of drainage for the Magnolia Park Subdivision and the Lynn Park Shopping Center. Mr. Stoufflet distributed picture of a drainage and gave a brief summary of the subdivision where he lives and explained to the Council the problem that they are having with a drainage ditch in the rear of their property. He asked the Council and Administration to find a viable solution to help with this drainage issue.

Upon questioning from Parish President G. Dove regarding right-of-ways, Parish Attorney J. Hebert stated that if the ditch in question is used as a drainage ditch, the parish has the right to clean and/or maintain it.

Councilman D. J. Guidry stated that he is aware of the issue that Mr. Stoufflet is having in his subdivision and reiterated that something needs to be done to help with this drainage issue.

Discussion continued with several Council Members stating that there are several drainage arteries that need to be repaired and/or cleaned out; and noted that the process of maintaining drainage arteries keeps residents safe from flooding. Some members express creating a comprehensive drainage program with a complete priority list to address the issues of drainage.

Upon questioning regarding the time frame a right-of-way can be owned by the parish, Parish Attorney J. Hebert explained that there are certain criteria that the parish uses to determine whether or not right-of-ways are being maintained and/or used by the parish.

The Vice-Chairman called for a report of the Public Services Committee meeting held on 06/24/19, whereupon the Committee Chairman noting ratification of minutes call a public hearing on 07/12/19 at 6:30 p.m., rendered the following:

PUBLIC SERVICES COMMITTEE

JUNE 24, 2019

The Chairman, Dirk J. Guidry, called the Public Services Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member D. W. Guidry, Sr. and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, and J. Navy. Committee Members S. Dryden and S. Trosclair were recorded as absent. A quorum was declared present.

The Chairman read aloud memos from Committee Member S. Dryden stating that his absence from tonight's proceedings is due to an out-of-town work commitment and from Committee Member S. Trosclair stating that his absence is due to illness.

OFFEERED BY: MS. CHRISTA DUPLANTIS-PRATHER
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-225

A RESOLUTION AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 2 TO THE INSTALLATION AGREEMENT WITH WILLIAM J. BARNES ELECTRICAL COMPANY, INC. FOR THE POWER PLANT BLACK START GENERATOR INSTALLATION, PROJECT NO. 17-ELECTGEN-67

WHEREAS, by contract dated October 11, 2018, Terrebonne Parish Consolidated Government did award a contract to William J. Barnes Electrical Company, Inc. for the Power Plant Black Start Generator Installation Project No. 17-ELECTGEN-67, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1568649 of the records of Terrebonne Parish, Louisiana, and

WHEREAS, a Change Order No. 2 has been recommended for an increase in the amount of Thirty-Nine Thousand, Ninety-Nine Dollars and 00 Cents (\$39,099.00), to include twenty-one (21) calendar day extension, additional work required for termination to existing equipment, the purchase of spare controller equipment and training for HGS employees and

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Change Order No. 2 to the construction contract with William J. Barnes Electrical Company for the Power Plant Black Start Generator Installation Project No. 17-ELECTGEN-67, be, and is hereby, approved.

BE IT FURTHER RESOLVED, that the Parish President, and all appropriate parties be, and they are hereby, authorized to execute Change Order No. 2 , for an increase in the contract time by Twenty-One (21) calendar days and increasing the amount by Thirty-Nine Thousand, Ninety-Nine Dollars and 00 Cents (\$39,099.00).

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFEERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-226

A RESOLUTION AUTHORIZING THE EXECUTION OF CLOSEOUT CHANGE ORDER NO. 8 FOR THE CONSTRUCTION AGREEMENT FOR PARISH PROJECT NO. 10-CDBG-R-LEV-63; WARD 7 LEVEE IMPROVEMENTS & EXTENSION PHASE II, LASHBROOK PUMP STATION TO BAYOU NEUF PUMP STATION, TERREBONNE PARISH, LOUISIANA.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated May 7, 2014, with Ceres Environmental Services, Inc., for the Ward 7 Levee Improvements & Extension Phase II, Lashbrook Pump Station to Bayou Neuf Pump Station, Parish Project No. 10-CDBG-R-LEV-63, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to close out the project, as per contract negotiation meeting on May 7, 2019, and

WHEREAS, this change order will decrease the Construction Cost by \$200,000.00, and

WHEREAS, this change order will increase Contract time by 467 days, and

WHEREAS, this change order has been approved by the Louisiana Office of Community Development (OCD), and

WHEREAS, this Closeout Change Order No. 8 has been recommended by the ENGINEER for this project, APTIM Coastal, Inc.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Closeout Change Order No. 8 to the construction agreement with Ceres Environmental Services, Inc., increases the construction time by Four Hundred Sixty-Seven (467) calendar days with a decrease in Construction Cost of Two Hundred Thousand Dollars and No Cents (\$200,000.00), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, APTIM Coastal, Inc.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFEERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-227

A resolution providing for the acceptance of work performed by Ceres Environmental Services, Inc., in accordance with the Certificate of Substantial Completion for Parish Project No. 10-CDBG-R-LEV-63; Ward 7 Levee Improvements & Extension Phase II, Lashbrook Pump Station to Bayou Neuf Pump Station Project, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated October 1, 2014, with Ceres Environmental Services, Inc., for Parish Project No. 10-CDBG-R-LEV-63; Ward 7 Levee Improvements & Extension Phase II, Lashbrook Pump Station to Bayou Neuf Pump Station Project, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1464191 of the records of Terrebonne Parish, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, APTIM Coastal, Inc, recommends the acceptance of the substantial completion.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1464191 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, APTIM Coastal, Inc, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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Ms. C. Duplantis-Prather moved, seconded by Ms. A. Williams, "THAT, the Public Services Committee introduce an ordinance that will designate that portion of the west side of Roussell from it intersection of Main Street to the rear of the current structure located and 7887 and 7889 Main Street as a "30-Minute Loading/Unloading Zone"; and to establish a "No Parking Zone" on the west side of Roussell Street extending from the rear of the current structure located at 7887 and 7889 Main Street to intersection of Park Avenue and on the east side of Roussell

Street extending from the intersection of Main Street to the intersection of Park Avenue including the Roussell Street Bridge and call a public hearing on July 10, 2019 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande, “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the motion adopted and the meeting was adjourned at 5:34 p.m.

Dirk J. Guidry, Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 06/24/19.”

The Vice-Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report of the Community Development and Planning Committee meeting held on 06/24/19, whereupon the Acting Committee Chairman, noting ratification of minutes calls Condemnation Hearings on 07/22/19 at 5:30 p.m., rendered the following:

COMMUNITY DEVELOPMENT & PLANNING COMMITTEE

JUNE 24, 2019

The Acting Chairman, Dirk J. Guidry, called the Community Development & Planning Committee meeting to order at 5:37 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member J. Navy and the Pledge of Allegiance led by Committee Member C. Duplantis-Prather. Upon roll call, Committee Members recorded as present were: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams. Committee Members S. Dryden and S. Trosclair were recorded as absent. A quorum was declared present.

The Chairman read aloud memos from Committee Member S. Dryden stating that his absence from tonight’s proceedings is due to an out-of-town work commitment and from Committee Member S. Trosclair stating that his absence is due to illness.

OFFERED BY: MR. AL MARMANDE
SECONDED BY: MR. GERALD MICHEL

RESOLUTION NO. 19-228

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 5591 HIGHWAY 56, BATTURE LOT 80FT , FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on March 07, 2019, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 5591 HIGHWAY 56; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on March 15, 2019, it was found that the structure located at 5591 HIGHWAY 56 was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on May 28, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 5591 HIGHWAY 56 be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MR. AL MARMANDE
SECONDED BY: MS. CHRISTA DUPLANTIS-PRATHER

RESOLUTION NO. 19-229

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 109 LAURA LYNN LN, LOT 21 ADDEN. 2 PHASE B SOUTHWOOD PLACE SUBD., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on January 22, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 109 LAURA LYNN LN; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on January 31, 2018, it was found that the structure located at 109 LAURA LYNN LN was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on May 16, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 109 LAURA LYNN LN be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, A and. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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Committee Member A. Williams asked that the Acting Chairman D. J. Guidry read Items No. 3 through Item No. 13, globally being that they are all condemnations.

OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-230

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL MOBILE HOME SITUATED AT 106 HACIENDA DR, LOT 14 BLOCK 21 PHASE VI ASHLAND NORTH SUBD., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on January 09, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 106 HACIENDA DR; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on January 10, 2018, it was found that the structure located at 106 HACIENDA DR was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on May 15, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Mobile Home located at 106 HACIENDA DR be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-231

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 323 ROSELAWN AV, LOTS 23, 24, AND 25 BLOCK 1 ADDEN. #1 ROSELAWN SUBD., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on February 22, 2019, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 323 ROSELAWN AV; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on February 27, 2019, it was found that the structure located at 323 ROSELAWN AV was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on May 06, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 323 ROSELAWN AV be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-232

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 203 CHAUVIN ST, 70344, LOT 14 BLOCK 1 MEDWARD SUBD., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on April 24, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 203 CHAUVIN ST, 70344; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on April 26, 2017, it was found that the structure located at 203 CHAUVIN ST, 70344 was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on May 22, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 203 CHAUVIN ST, 70344 be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, , C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-233

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 116 ALEX WILLIAMS LN, LOT MEASURING 44FT FRONT X 84FT ON A LANE., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on November 01, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 116 ALEX WILLIAMS LN; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on November 09, 2017, it was found that the structure located at 116 ALEX WILLIAMS LN was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on February 08, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 116 ALEX WILLIAMS LN be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-234

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 125 MARCEL LN, LOT 12 BLOCK 1 MARCEL SUBD., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on October 09, 2017, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 125 MARCEL LN; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on October 12, 2017, it was found that the structure located at 125 MARCEL LN was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on March 07, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 125 MARCEL LN be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-235

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1425 GAUTREAUX ST, LOT 10 BLOCK 9 EAST SIDE GAUTREAUX STREET, DEWEYVILLE., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on January 08, 2019, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1425 GAUTREAUX ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on January 24, 2019, it was found that the structure located at 1425 GAUTREAUX ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 28, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1425 GAUTREAUX ST be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-236

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1423 GAUTREUX ST, LOT 10 BLOCK 9 EAST SIDE GAUTREUX STREET, DEWEYVILLE., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on March 14, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1423 GAUTREUX ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on March 19, 2018, it was found that the structure located at 1423 GAUTREUX ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on May 17, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1423 GAUTREUX ST be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-237

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 1431 GAUTREAUX ST, LOT 8 BLOCK 9 DEWEYVILLE., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on March 01, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 1431 GAUTREAUX ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on March 12, 2018, it was found that the structure located at 1431 GAUTREAUX ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on May 17, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 1431 GAUTREAUX ST be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-238

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 306 FANGUY ST, LOT 9, BLOCK 7, REVISED ADDENDUM 1, FANGUY SUBDIVISION, FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on June 24, 2014, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 306 FANGUY ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on June 27, 2014, it was found that the structure located at 306 FANGUY ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on May 02, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 306 FANGUY ST be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy , and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-239

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 120 CYPRESS GROVE ST, LOT 13 BLOCK 2 ADDEN. 1 CYPRESS GROVE SUBD., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on July 12, 2016, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 120 CYPRESS GROVE ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on July 15, 2016, it was found that the structure located at 120 CYPRESS GROVE ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on May 09, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 120 CYPRESS GROVE ST be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-240

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 57 KINGSRIDGE LP, LOT 5 BLOCK 5 ADDEN. 1 FRIENDSWOOD PLACE., FOR MONDAY, JULY 22, 2019, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on May 24, 2018, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 57 KINGSRIDGE LP; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on May 31, 2018, it was found that the structure located at 57 KINGSRIDGE LP was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, after attempts to contact the owner of record via certified mail, the Department of Planning and Zoning published the required warning giving the owner notice of the violations; and

WHEREAS, subsequent to the required publication of the nuisance warning and numerous inspections of the property, the last of which occurring on April 29, 2019, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 57 KINGSRIDGE LP be called for Monday, July 22, 2019, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

* * * * *

OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MS. CHRISTA DUPLANTIS-PRATHER

RESOLUTION NO. 19-241

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN AN EMERGENCY SOLUTIONS GRANT AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE LOUISIANA HOUSING CORPORATION.

WHEREAS, the Louisiana Housing Corporation has awarded Emergency Solutions Grant funding to Terrebonne Parish Consolidated Government in the amount of \$113,300.00 to provide assistance to homeless families in need of emergency shelter, and

WHEREAS, there are families with children in need of emergency shelter and this grant will provide supplemental funding for the operation of the Beautiful Beginnings Center, and

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Gordon E. Dove to sign and submit the Emergency Solutions Grant Program agreement in the amount 113,300.00.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Gordon E. Dove to execute any and all agreements, certifications, amendments and other documents necessary between the Terrebonne Parish Consolidated Government and the Louisiana Housing Corporation related to this grant award.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MS. ARLANDA WILLIAMS
SECONDED BY: MR. AL MARMANDE

RESOLUTION NO. 19-242

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE GRANT PROGRAM PROJECT NO. FMA-PJ-06-LA-2017-021 COMPLETE THE STRUCTURE ELEVATION OF 3 PROFESSIONAL DRIVE HOUMA, LA 70360

WHEREAS, the Terrebonne Parish Consolidated Government has been formally notified by FEMA and the Governor’s Office of Homeland Security and Preparedness that the Flood Mitigation Assistance Grant, Project No. FMA-PJ-06-LA-2017-021 is awarded, that the Parish is authorized to proceed with the mitigation of the following property:

ADDRESS: 3 PROFESSIONAL DRIVE
HOUMA, LA 70360

OWNED BY: GOSPEL ASSEMBLY CHURCH

WHEREAS, under the administrative guidance of Solutient, the required “Elevation Packet” has been prepared and executed by the Solutient Corporation recommending elevation through the FMA Program.

NOW, THEREFORE, BE IT RESOLVED, by The Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA Funded Flood Mitigation Assistance Program, Project No. FMA-PJ-06-LA-2017-021 be hereby obligated to mitigate the structure identified above.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MR. AL MARMANDE
SECONDED BY: MR. JOHN NAVY

RESOLUTION NO. 19-243

A RESOLUTION ADOPTING THE TERREBONNE PARISH MULTI-JURISDICTIONAL PROGRAM FOR PUBLIC INFORMATION.

WHEREAS, the Terrebonne Parish Consolidated Government is participating in the Community Ratings System (CRS) to reduce flood risks and lower flood insurance rates; and

WHEREAS, under the CRS program most flood insurance policy holders receive a 15% discount on National Flood Insurance Program (NFIP) flood insurance due to our Class 7 rating; and

WHEREAS, adopting the Flood Loss Outreach & Awareness Taskforce (FLOAT) Lake Pontchartrain, Louisiana Area CRS Users Group 2015 Floodplain and Stormwater Management Program for Public Information (PPI) can provide up to a 40% bonus of additional points towards maintaining or increasing the flood insurance discounts earned through a coordinated outreach on flood awareness, mitigation, and safety (see Attached); and

WHEREAS, the Parish has participated in a collaborative multijurisdictional drafting effort with participation from local nonprofits and insurance representatives thereby making them members of the PPI committee as well as other communities to share benefits and efforts; and

WHEREAS, the Parish retains maintains complete independence in the implementation of the plan for Terrebonne Parish; and

WHEREAS, the Parish adopted the original version of the PPI on July 26, 2016 and this is an update of the outreach projects that will be implemented this year for additional credit; and

WHEREAS, adoption by the Council demonstrates commitment to sound floodplain management activities and to achieving the goals of the outreach projects outlined in the Multijurisdictional PPL

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council to adopt the FLOAT Lake Pontchartrain, Louisiana Area CRS Users Group 2019 Floodplain and Stormwater Management Program for Public Information Terrebonne Parish Update.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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Upon questioning from Committee Member J. Navy regarding the 2016 Roberta Grove/Senator Circle Area Analysis, Planning and Zoning Director C. Pulaski explained that this update is part of an ongoing update process that accounts and documents the work that has been done in these areas to date. He further explained that the 2013 Roberta Grove/Senator Circle Repetitive Loss Area Analysis indicates how many properties and/or structures in these areas were considered repetitive loss and how these properties were mitigated; noting that these analysis summarizes what has been done in these areas and the findings are submitted to FEMA

and the Community Rating System Program so that the parish can get credit for the work that has been done.

OFFERED BY: MR. JOHN NAVY
SECONDED BY: MR. GERALD MICHEL

RESOLUTION NO. 19-244

A RESOLUTION ADOPTING THE 2013 ROBERTA GROVE/SENATOR CIRCLE REPETITIVE LOSS AREA ANALYSIS, THE 2016 ROBERTA GROVE/SENATOR CIRCLE AREA ANALYSIS UPDATE, THE 2015 BAYOU CANE REPETITIVE LOSS AREA ANALYSIS, AND THE 2019 EVALUATION REPORTS FOR EACH ANALYSIS.

WHEREAS, the National Flood Insurance Program's (NFIP) was created by Congress to reduce the impact of flooding on private and public structures by providing affordable insurance to property owners, renters and businesses and by encouraging communities to adopt and enforce floodplain management regulations; and

WHEREAS, flooding is the number one natural disaster in the United States and accounts for 90 percent of all Presidential Disaster Declarations; and

WHEREAS, properties in Terrebonne Parish are susceptible to stormwater, bayou, storm surge, or backwater flooding; and

WHEREAS, repetitive loss properties are defined by FEMA as any insurable building for which two or more claims of more than \$1,000 were paid by the NFIP within any 10-year period since 1978; and

WHEREAS, severe repetitive loss properties are defined by FEMA as residential repetitive loss properties that within a ten year period has had either four or more NFIP claim payments, more than ten days apart, of more than \$5,000 each and the cumulative amount of claims exceeds \$20,000, or within a ten year period two separate claims (building payments only) more than ten days apart, that cumulatively exceed the building's market value.

WHEREAS, since the inception of the NFIP, repetitive loss properties have been paid over \$13 billion nationwide and \$3 billion in the state of Louisiana, and represent only 1.3% of all flood insurance policies, yet account for nearly one quarter of the flood payments; and

WHEREAS, according to 2018 repetitive loss data report from FEMA, there are a total of 873 mitigated and 1,128 unmitigated repetitive loss properties within Terrebonne Parish; and

WHEREAS, Terrebonne Parish is required to maintain and update repetitive loss data in annually in order to participate in the Community Rating System (CRS); and

WHEREAS, Terrebonne Parish is considered to be a Category C Community by the CRS because it has more than 50 repetitive loss properties within its jurisdictional boundaries, and is therefore required to map repetitive loss areas, describe the repetitive loss problem, undertake outreach to repetitive loss areas, and prepare either a floodplain management plan or repetitive loss area analysis that addresses all repetitive loss areas; and

WHEREAS, the University of New Orleans Center for Hazards Assessment, Response and Technology (UNO-CHART) prepared two Repetitive Loss Area Analyses and one update for the parish covering the Bayou Cane, Roberta Grove, and Senator Circle areas; and

WHEREAS, the adoption of the report is a required activity for the Parish's CRS participation.

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council to adopt the 2013 Roberta Grove/Senator Circle Repetitive Loss Area Analysis, the 2016 Roberta Grove/Senator Circle Area Analysis Update, the 2015 Bayou Cane Repetitive Loss Area Analysis, and the related 2019 evaluation reports.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MR. GERALD MICHEL

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 19-245

RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO SIGN THE FOOD SERVICE AGREEMENT BETWEEN TERREBONNE PARISH SCHOOL BOARD, AND TERREBONNE PARISH HEAD START, A PROGRAM IN THE DEPARTMENT OF HOUSING AND HUMAN SERVICES WITHIN TERREBONNE PARISH CONSOLIDATED GOVERNMENT.

WHEREAS, Terrebonne Parish School Board has expressed an interest in preparing and serving meals at five Terrebonne Parish Head Start sites;

WHEREAS, the facilities of the Sponsor are not adequate for preparing and serving meals to children, the Sponsor wishes to contract with the Vendor for the preparation and service of meals to children participating in this Program, and the Vendor agree to supply approved meals to the Sponsor;

WHEREAS, it is necessary that a Food Service Agreement be executed by Terrebonne Parish School Board and Terrebonne Parish Consolidated Government;

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Gordon E. Dove, to sign the Food Service Agreement to provide meals.

BE IT FURTHER RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President to sign any certifications that may be associated with the implementation of these agreements.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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OFFERED BY: MR. GERALD MICHEL
SECONDED BY: MS. CHRISTA DUPLANTIS-PRATHER

RESOLUTION NO. 19-246

A RESOLUTION OBLIGATING THE NECESSARY FUNDING UNDER THE TERREBONNE PARISH FLOOD MITIGATION ASSISTANCE GRANT PROGRAM PROJECT NO. FMA-PJ-LA-2014-001 TO COMPLETE THE STRUCTURE ELEVATION OF 601 WESTVIEW DRIVE, HOUMA, LA 70364.

WHEREAS, the Terrebonne Parish Consolidated Government has been formally notified by FEMA that the Flood Mitigation Assistance Grant Program, Project No. FMA-PJ-LA-2014-001, can proceed with the mitigation of the following property:

Address: **601 Westview
Drive
Houma, LA 70364**

Owned by: **Shay Billiot;**

WHEREAS, under the administrative guidance of Solutient, the required “elevation packet” has been prepared and executed for the property owner recommending elevation through the FMA program.

NOW, THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council that the necessary funding under the Terrebonne Parish FEMA funded Flood Mitigation Assistance Program, Project No FMA-PJ-LA-2014-001 be hereby obligated to mitigate 601 Westview Drive.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

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Mr. D. W. Guidry, Sr. moved, seconded by Mr. A. Marmande, “THAT, the Community Development & Planning Committee rescind the condemnation on the residential structure located at 274 Grande Street, Houma, LA.”

The Acting-Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Acting-Chairman declared the motion adopted.

Committee Member D. J. Guidry explained that the reasoning for the rescinding of the aforementioned mentioned condemned property located at 274 Grande Street is because substantial work has been done on this structure to bring it into compliance.

Mr. G. Michel moved, seconded by Mr. A. Marmande, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Acting-Chairman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Acting-Chairman declared the motion adopted and the meeting was adjourned at 5:47 p.m.

Dirk J. Guidry, Acting-Chairman

Tammy E. Triggs, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 06/24/19."

The Vice-Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Budget and Finance Committee meeting held on 06/24/19, whereupon the Committee Chairman noting ratification of minutes calls a public hearing on 07/12/19 at 6:30 p.m., rendered the following:

BUDGET & FINANCE COMMITTEE

JUNE 24, 2019

The Chairman, John Navy, called the Budget & Finance Committee meeting to order at 5:49 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Williams and the Pledge of Allegiance led by Committee Member A. Marmande. Upon roll call, Committee Members recorded as present were: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams. Committee Members S. Dryden and S. Trosclair were recorded as absent. A quorum was declared present.

RESOLUTION: Authorizing the Parish President to enter into a Cooperative Endeavor Agreement with the Patterson Marketing Group for Juice Fest.

*Ms. A. Williams moved, seconded by Mr. D. J. Guidry.

**(Resolution Failed After Discussion)*

A lengthy discussion ensued with several Committee Members voicing concerns over whether or not parish funds should be given to for-profit organizations; stating that funding was placed in the 2019 budget without the knowledge of the organization being a for profit entity.

Committee Member J. Navy stated that there may be a non-profit organization that is willing to sponsor the Juice Fest Celebration, if need be.

Parish Attorney J. Hebert explained that if a non-profit organization wants to sponsor the Juice Fest Celebration they can legally do so provided that the correct paperwork is completed and filed.

Mr. Justin Patterson, with Patterson Marketing Group, explained that the majority of his performers are local and only four or five of the headliners were from out-of-town because he was funding the event out-of-pocket. He further explained that he gives area schools a portion of the proceeds collected at the fest, namely \$1,000.00 to H. L. Bourgeois High School and \$500.00 to Oaklawn Jr. High School. Mr. Patterson stated that he was not aware of the process in terms of the Cooperative Endeavor Agreement (CEA) and what it entails.

The Chairman called for the vote on the aforementioned resolution offered by Ms. A. Williams.

Mr. G. Michel, Mr. D. W. Guidry, Sr. and Mr. A. Marmande were recorded as voting "NAY".

Ms. C. Duplantis-Prather, Mr. D. J. Guidry, Mr. J. Navy and Ms. A. Williams were recorded as voting "YEA".

Mr. S. Dryden and Mr. S. Trosclair were recorded as absent.

The *aforementioned* resolution *failed*.

Discussion ensued with the Committee taking a brief recess to determine the number of votes needed to pass a resolution.

Parish Attorney J. Hebert explained that to pass an ordinance and/or a resolution, it takes the majority of the authorized membership (5) and for a motion, it takes the majority of the quorum present.

Parish Attorney J. Hebert explained how the Committee could handle the CEA with Patterson Marketing Group for Juice Fest by motion by taking it up as a non-agenda item and handled as an add-on, which requires a unanimous vote to do so. He stated the Committee could approve the matter with the conditions that it is through a non-profit organization and contingent on approval from the Finance and Legal Departments.

Ms. A. Williams indicated her intent to handle the CEA with Patterson Marketing Group for Juice Fest as an add-on.

The Chairman called for comments from the public on addressing the CEA with Patterson Marketing Group for Juice Fest as an add-on.

There were no comments from the public.

Ms. A. Williams moved, seconded by Mr. D. J. Guidry, "THAT, the Budget and Finance Committee close the call for public comments on the proposed add-on to handle the CEO with Patterson Marketing Group for Juice Fest."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the motion adopted.

Chief Financial Officer K. Mauldin explained that there is enough time for the non-profit entity to get a Cooperative Endeavor Agreement processed and completed before the next meeting which is July 10, 2019.

Ms. A. Williams moved, seconded by Mr. D. J. Guidry, THAT, the Budget and Finance Committee allow an add-on to tonight's agenda to address handling the CEO with Patterson Marketing Group for Juice Fest."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: G. Michel.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the motion *failed due to the lack of a unanimous vote.*

Chairman J. Navy instructed the CFO and Council Clerk to place this matter regarding the CEA for Juice Fest back on the next Budget and Finance Committee for consideration.

Ms. A. Williams moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2019 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. 1-1B Drainage Project, \$405,385
- II. Houma Police – Local Government Assistance Program, \$77,800
- III. LCLE Victims Assistance, (\$19,318)

and call a public hearing on said matter on July 10, 2019 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Ms. A. Williams, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairman declared the motion adopted and the meeting was adjourned at 6:31 p.m.

John A. Navy, Chairman

Tammy E. Triggs, Minute Clerk

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, “THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 06/24/19.”

The Vice-Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Policy, Procedure and Legal Committee meeting held on 06/24/19, whereupon the Committee Chairwoman, rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

JUNE 24, 2019

The Chairwoman, Christa Duplantis-Prather, called the Policy, Procedure, & Legal Committee meeting to order at 6:33 p.m. in the Terrebonne Parish Council Meeting Room with an Invocation offered by Committee Member A. Marmande and the Pledge of Allegiance led by Committee Member D. J. Guidry, Sr. Upon roll call, Committee Members recorded as present were: C. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams. Committee Members S. Dryden and S. Trosclair were recorded as absent. A quorum was declared present.

The Chairman read aloud memos from Committee Member S. Dryden stating that his absence from tonight's proceedings is due to an out-of-town work commitment and from Committee Member S. Trosclair stating that his absence is due to illness.

Mr. D. J. Guidry moved, seconded by Mr. J. Navy, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the South Louisiana Veteran Outreach for the 1st Annual Help Our Heroes Gumbo Cookoff in Downtown Houma on 11/23/19."

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. GERALD MICHEL
SECONDED BY: Mr. D. J. GUIDRY

RESOLUTION NO. 19-247

A RESOLUTION CHANGING THE LOCATION OF THE POLLING PLACE FOR PRECINCTS 010-A AND 010-L WITHIN TERREBONNE PARISH, AND PROVIDING FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, due to the Oakshire Elementary School, located at 5459 Vicari Drive, Houma, will no longer be available for future elections, it has become necessary to change the location currently being used as the polling place for Precincts 010-A and 010-L, and

WHEREAS, after the Clerk of Court's Office review of precinct maps for possible relocation of Precincts 010-A and 010-L, it was determined that the Oakshire Gym located directly behind the school at 5457 Vicari Drive, is the nearest location having the amount of space necessary and is appropriate and equipped to house two precincts and parking space is available, and

WHEREAS, the Terrebonne Parish Recreation District No. 1 approved housing the two precincts in the gym.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the change in the polling place for Precincts 010-A and 010-L to the Oakshire Gym become effective upon approval by the appropriate State agencies.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., and A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden, S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

MAILING ADDRESS:

P. O. BOX 1569
HOUMA, LA 70361-1569

MAIN OFFICE: (985) 868-5660
OFFICE FAX: (985) 868-5143



PHYSICAL ADDRESS:

7856 MAIN ST.
HOUMA, LA 70360

(1ST FLOOR OLD COURTHOUSE BLDG.)

www.terrebonneclerk.org

THERESA A. ROBICHAUX
CLERK OF COURT

June 19, 2019

Terrebonne Parish Council
Government Tower
8026 Main St., Suite 600
Houma, LA 70360

Dear Council Member,

In an email dated April 8, 2019, I informed you that St. Bernadette Knights of Columbus Council #7355 had notified the Clerk's office that their building, the Knights of Columbus home located at 5522 Main St. in Houma, would no longer be available to serve as a polling location for Precinct 013 in Terrebonne Parish.

Since that time, my elections supervisor, Ms. Nancy Boudreaux, with the council's approval, has provided the council with an alternative site. Many options were considered and sought as new polling locations, but all were either not available or proved not to meet the criteria for a polling location.

After much searching and consideration, and with the approval of the board of Recreation District No 1, Ms. Boudreaux's recommendation is that Precinct 013 be moved to the Oakshire gym located at 5457 Vicari Dr., Houma, LA, alongside Precincts 010-A and 010-L. While this move will put Precinct 013 outside of its precinct boundaries, all precincts located at the Oakshire gym are in Council District 3 and are in the same voting districts.

Similarly, since it had never been officially done, Precinct 010-A and 010-L were also approved by the recreation board to be moved from the Oakshire Elementary School to the Oakshire gym for all future elections in Terrebonne Parish commencing with the 2019 fall elections.

Attached you will find reports prepared by Ms. Boudreaux regarding Precinct 013 and Precincts 010-A and 010-L, along with attachments, which provide a more detailed account for the recommended changes. Her recommendation is that the Oakshire gym can adequately meet the needs of all voters, both in space and accessibility.

Once the council has either ratified or quashed the recommendation by our office, please notify us of your decision.

If my office can be of any further help, or if you have questions concerning any of the above-mentioned changes, please feel free to contact me or Ms. Boudreaux.

Sincerely,

Theresa A. Robichaux
Clerk of Court

**PRECINCT LOCATION DESIGNATION
TO BE CHANGED -
(Effective – for fall elections of 2019)**

Precinct 010-A - 715 registered voters

Precinct 010-L - 607 registered voters

Current Precinct Location: Oakshire Elementary School
5459 Vicari Dr., Houma, LA 70364

Request to Change Precinct Designation to:
Oakshire gym
5457 Vicari Dr., Houma, LA 70364

Precincts 010-A and 010-L are currently located in the Oakshire Elementary School. We are requesting to move Precincts 010-A and 010-L to the Oakshire gym. The gym is located on the school grounds but behind the school.

Contact Persons: Tammy Camille, Principal at Oakshire Elementary School
School - 985-876-1007

Arnold Adams, Chairman of Recreation District 1
C - 985-217-0179

Precincts 010-A and 010-L are in Council Dist. 3.
Gerald Michel, Council Member.
Council: 985-873-6419 or 985-856-6562
Email: gmichel@tpcg.org

Nancy Boudreaux Report Notes:

1. During the 2018 fall elections the then principal at Oakshire Elementary School asked if we would consider moving the future elections to the Oakshire gym permanently. This suggestion was made to us because of the Congressional Federal Election held on Tuesday, November 6, 2018 while Terrebonne Parish Schools were open for school on that date. The next Tuesday Federal Election is not until the Presidential/Congressional Election of Tuesday, November 3, 2020 and, by law, the schools of the parish will be closed. The next election following is the Congressional Federal of Tuesday, November 8, 2022 and, at this moment, the schools of the parish will be open.
2. Ms. Tammy Camille, current principal at Oakshire Elementary School, returned my call on May 14, 2019. Ms. Camille was very supportive of moving the precinct from Oakshire Elementary School to the Oakshire gym for all future elections beginning with the fall elections of 2019.
3. I called and spoke to Mr. Arnold Adams, Chairman of Recreation District 1, on May 15, 2019, concerning the moving of Pcts. 010-A and 010-L from the Oakshire Elementary School to the Oakshire gym permanently. He advised me the next board meeting for Recreation District 1 was Tuesday, May 28, 2019. At his request I wrote a letter to the board explaining my request to move from the school to the gym and mailed it to Mr. Adams on May 16, 2019 and included a list of future elections.
4. The board of the Terrebonne Parish Recreation District No. 1 approved the moving of Precinct 013 to the Oakshire gym for all future elections beginning with the fall elections of 2019. (See attached copy of letter from Mr. Arnold Adams dated May 29, 2019.)
5. The location, the parking, the access, as well as all other essentials are more than adequate at the Oakshire Gym to accommodate Precincts 010-A, 010-L.

Proposal:

To relocate Precincts 010-A and 010-L from the Oakshire Elementary School to the Oakshire gym.

Goal:

To have Precinct 010-A and 010-L relocated to the Oakshire gym for all future elections in Terrebonne Parish, Louisiana.

Travel time:

From Oakshire Elementary School to the Oakshire gym travel time is minimal because the gym is located directly behind the school.

We do not feel this will create a hardship for the voters of these precincts.

HAVA Compliant:

This location is compliant. See attached copy of the Parish Polling Place Accessibility Survey dated June 18, 2019 that will be submitted to the Louisiana Secretary of State Office.

Effective Date:

Upon approval by the Terrebonne Parish Council and the Louisiana Secretary of State Office **beginning with the fall elections of 2019.**

TERREBONNE PARISH RECREATION DISTRICT No. 1
PO BOX 643
SCHRIEVER, LA 70395
985-876-0876

RECEIVED
JUN 06 2019
T.P.C.C.

BOARD MEMBERS

ARNOLD ADAMS
PRESIDENT

KATHY HILL
TREASURER

TERI CHATAGNIER
MEMBER

KAREN MOORE
SECRETARY

WENDA MCCOY
MEMBER

MARK AMEDEE
VICE-CHAIR

ANTHONY RAINEY
MEMBER

5-29-19

Terrebonne Parish Recreation District #1 was approached by the Terrebonne Parish Clerk of Court office to move election precincts 010-A and 010-L from the Oakshire Elementary School to the Oakshire Gym.

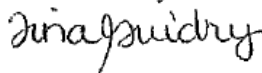
Also, the Terrebonne Parish Clerk of Court office is asking that precinct 013, which is currently located at the St. Bernadette K. C. Home Council #7355 be moved and allowed the use of the Oakshire Gym.

On May 28, 2019, Terrebonne Parish Recreation District #1 had its board meeting and approved precincts 010-A, 010-L and 013 to be moved and use the Oakshire Gym for all future elections in Terrebonne Parish beginning with the fall elections of 2019.

Arnold Adams
President



Tina Guidry
TPRD1 Secretary



PARISH POLLING PLACE ACCESSIBILITY SURVEY

(PLEASE COMPLETE ONE FORM FOR EACH POLLING PLACE NOT PRECINCT) (REVISED 12/2016)

PARISH: TERREBONNE WARD/PRECINCT(S): 010-A, 010-L, 013

POLLING PLACE NAME: DAKSHIRE Gym

POLLING PLACE ADDRESS: 5457 VICARI DR, HOUMA, LA 70364
(STREET ADDRESS AND CITY)

PARKING:

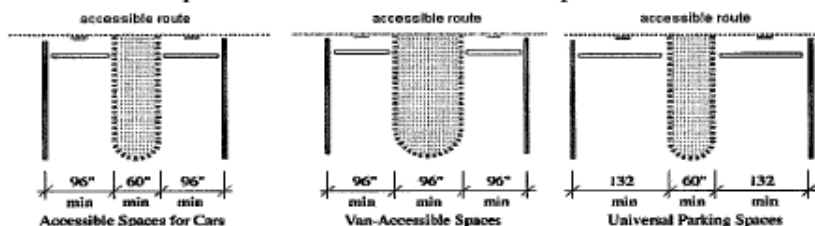
1. Grand Total # of Parking Spaces (Regular and Accessible Parking Spaces) available for the polling place on Election Day 17

Total # of Permanent Van-Accessible (96" Wide Access Aisle) and/or Universal Parking Spaces (60" Wide Access Aisle) 2
(See Illustrations A and B for examples of accessible parking spaces)

Total # of Permanent Car Accessible (60" Wide Access Aisle) 0
(See Illustrations A and B for examples of accessible parking spaces)

Total # of Regular Parking Spaces 15

Illustration A. All three examples illustrated below show two accessible spaces with an accessible aisle and route.



FOR SECRETARY OF STATE OFFICE USE ONLY

Accessibility Status:

Y N T E

Reviewer Initials & Date: _____

Illustration B. Van-accessible and universal parking spaces serve both cars and vans. A wide access aisle is needed so a wheelchair lift may be lowered from a van onto a level surface. (If the access aisle is not marked off, two orange cones (minimum of 12" high) can be placed at the entrance to the parking place to mark off the access aisle on Election Day.) The access aisle surface must be either made of concrete or blacktop. If the access aisle is made of gravel, limestone, grass, or dirt, a temporary mat must be used on Election Day for the access aisle all the way to a concrete sidewalk or to the entrance to the polling place.



2. Does the polling place have the minimum number of accessible parking spaces required in Illustration C (below)? YES NO

Illustration C. Minimum Number of Accessible Spaces for Polling Place

Total Spaces	Required Minimum Number of Accessible Spaces
1 - 25	One van or universal accessible space w/access aisle
26 - 50	One van or universal accessible space w/access aisle + one car, van, or universal accessible space w/access aisle
51 - 75	One van or universal accessible space w/access aisle + two car, van, or universal accessible spaces w/access aisles
76 - 100	One van or universal accessible space w/access aisle + three car, van, or universal accessible spaces w/access aisles
101 - 150	One van or universal accessible space w/access aisle + four car, van, or universal accessible spaces w/access aisles
151 - 200	One van or universal accessible space w/access aisle + five car, van, or universal accessible spaces w/access aisles
201 - 300	One van or universal accessible space w/access aisle + six car, van, or universal accessible spaces w/access aisles
301 - 400	One van or universal accessible space w/access aisle + seven car, van, or universal accessible spaces w/access aisles
401 - 500	Two van or universal accessible spaces w/access aisle + seven car, van, or universal accessible spaces w/access aisle

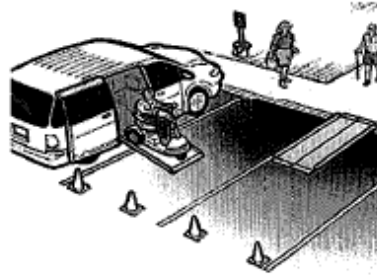
3. If there are NO van-accessible, universal, or car accessible parking spaces, or if the total number of permanent accessible parking spaces is less than the number of accessible parking spaces required in *Illustration C*, provide the total number of temporary accessible parking spaces that will be available on Election Day.

Total # of Temporary Van-Accessible (96" Wide Access Aisle) and/or Universal Parking Spaces (60" Wide Access Aisle) 0

Total # of Temporary Car Accessible (60" Wide) 0

4. Total # of Temporary Cones to be used on Election Day to mark off temporary van-accessible, universal, or car-accessible spaces (2 cones must be used for each converted parking space). See *Illustration D* below. 0

Illustration D. Three standard parking spaces are converted into an accessible parking space with an access aisle. Cones mark the access aisle and a temporary curb ramp with edge protection connects to an accessible route to the polling place.



5. If there is NO parking lot available for voters, is there at least one parking space on the street designated or that will be designated as the van-accessible parking space for Election Day? YES NO (N/A)
 # of Permanently marked van-accessible parking spaces on the street _____
 # of Temporary van-accessible parking spaces on the street that will be available on Election Day _____
6. Are all accessible parking spaces, including the access aisle, relatively level? (YES) NO

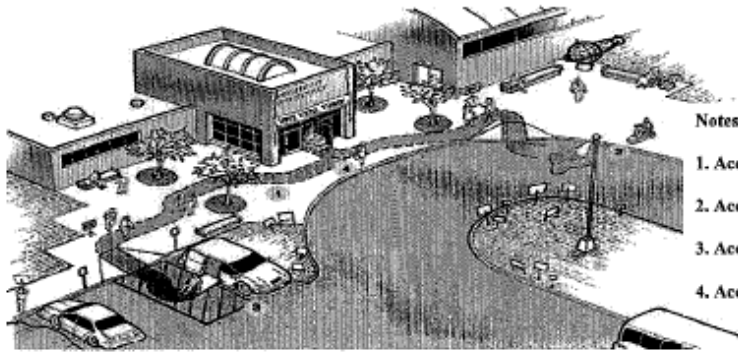
3

7. If the answer to 6 above is NO, is there another location at the facility nearby that could serve as an accessible parking space which is level with an accessible route to the accessible entrance to the voting area? YES NO (N/A)
8. Does each accessible parking space have a sign with the symbol of accessibility that is visible when a vehicle is parked in the space? (YES) NO
9. If the answer to 8 above is NO, can a temporary sign be placed for Election Day? YES NO (N/A)

4

TRAVEL TO THE VOTING SITE:

Illustration E. An accessible entrance to a polling place with accessible parking and an accessible drop-off area.



Notes:

1. Accessible route.
2. Accessible drop-off area.
3. Accessible parking with van accessible parking space.
4. Accessible entrance to polling place.

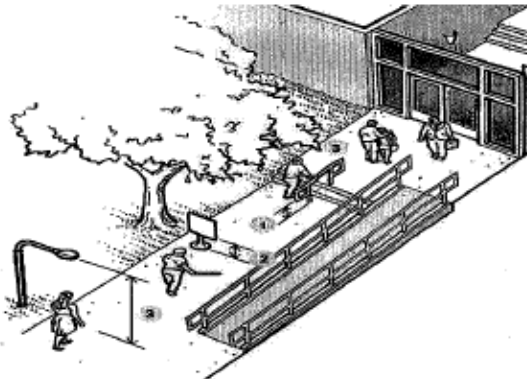
1. Accessible route from the parking area to the entrance to the voting site (See *Illustration E* above):

- a. Is there a flat surface or curb cuts to access the sidewalk to the polling place? YES NO
- b. If the answer to 1a is **NO**, will a temporary ramp be used to provide access to the sidewalk? YES NO N/A
- c. Is the surface of the path made of concrete, asphalt, or other hard surface that is smooth enough for a person using a wheelchair to pass over easily? YES NO
- d. If the answer to 1c is **NO**, describe the surface of the accessible path (i.e. gravel, dirt, limestone, etc.):

- e. If the answer to 1c is **NO**, is there a temporary mat which will be in place on Election Day to make the path accessible? What type of mat will be used? _____ YES NO N/A

5

Illustration F. Common objects along pedestrian routes to a polling place that can be hazards to people who are blind or have low vision.



Notes:

1. The bottom of the handrail extensions turn down so a person who is blind or has low vision can detect the hazard before running into it.
2. Signs or other objects in the pedestrian route can be a hazard if the bottom is more than 27 inches but less than 80 inches above the route.
3. Objects that overhang the pedestrian route must be at least 80 inches above the route.

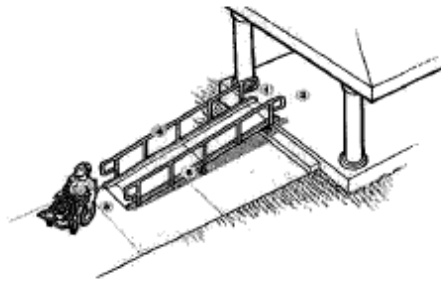
2. Path of travel (See *Illustration F* above):

- a. Is there a clear path of travel – free of any objects with bottom edges that are higher than 27 inches but less than 80 inches above the walkway and that extend more than 4 inches into the sidewalk or walkway? If **NO**, what will be done before Election Day to make the path of travel clear? _____ YES NO
 - b. Are all tree branches and other objects that extend into the walkway higher than 80 inches? If **NO**, what will be done before Election Day to clear the path of travel? (Use **N/A** if there are no tree branches or other objects over the walkway.) _____ YES NO N/A
3. Is there an accessible route from public sidewalks or transportation stops to the voting site? If **NO**, what will be done before Election Day to make the route accessible? (Use **N/A** if there are no public sidewalks or transportation stops.) _____ YES NO N/A

6

ACCESSIBLE ENTRANCE:

Illustration G. Accessible Ramp Features:



Notes:

1. At least 36 inches between handrails.
2. Top landing part of walk.
3. Bottom landing part of walk.
4. Handrail height 34 to 38 inches.
5. Edge protection.

1. Is the main entrance used as the accessible entrance? YES NO
2. If the answer to 1 is YES, is the main entrance clearly marked on Election Day? YES NO N/A
3. If the answer to 11 is NO, is there an alternative accessible location? YES NO N/A
4. Is there a ramp that must be used by a disabled voter to access the polling place? YES NO
5. If the answer to 4 is YES, please complete the following information concerning the edge protection on the ramp at the polling place (See *Illustration G* above):
 - a. Is there a vertical dropoff on the ramp? YES NO N/A
 - b. If the answer to 5a is YES, is there an edge protection on the ramp? YES NO N/A
 - c. If the answer to 5b is NO, is there a temporary solution to providing a temporary edge protection on Election Day (e.g. using a concrete car bumper up against the ramp or piece of wood)? YES NO N/A
6. If the answer to 4 is YES, is the rise of the ramp more than 1:12 (1 inch of rise for every 12 inches of length)? YES NO N/A

7

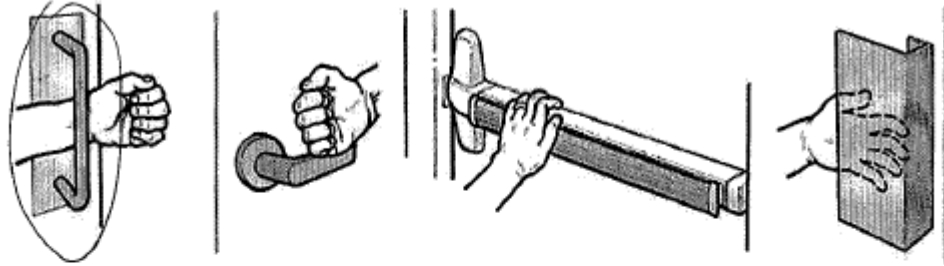
7. If the answer to 4 is YES, please complete the following information concerning handrails on the ramp at the polling place (See *Illustration G* above):
 - a. Are there handrails? YES NO N/A
 - b. If the answer to 6a is YES, are the handrails 34 to 38 inches high? YES NO N/A
 - c. If the answer to 6a is YES, is the ramp width (measured between handrails) at least 36 inches? YES NO N/A
 - d. If the answer to 6a is YES, is there a second handrail or edge protection on the ramp to stop a wheelchair from falling off the side? YES NO N/A
8. If the answer to 4 is YES, is there a level landing that is at least 60 inches by 60 inches at the top and bottom and where the ramp changes direction? (Mark N/A if the ramp does not change directions.) YES NO N/A
9. If any of the answers to 4 through 8 are NO, will a temporary ramp and/or handrails be used at the polling place on Election Day? YES NO

Accessible Doorways:

10. Is the outside door opening at least 32 inches wide? (Use N/A if there is NO door.) YES NO N/A
11. If the answer to 10 above is NO, can temporary door hinges be used on Election Day to make the door wide enough? YES NO N/A
12. If the answer to 11 is NO, can the door be propped open on Election Day to make the opening wide enough? YES NO N/A
13. Is there a raised threshold on the exterior door? YES NO
14. If the answer to 13 is YES, is it less than 3/4 inches in height at the outside door and beveled on both sides? YES NO N/A
15. If the answer to 14 above is NO, can a temporary threshold ramp to be used on Election Day? YES NO N/A

8

Illustration H. Examples of handles and door hardware that can be used without tight grasping, pinching, or twisting.

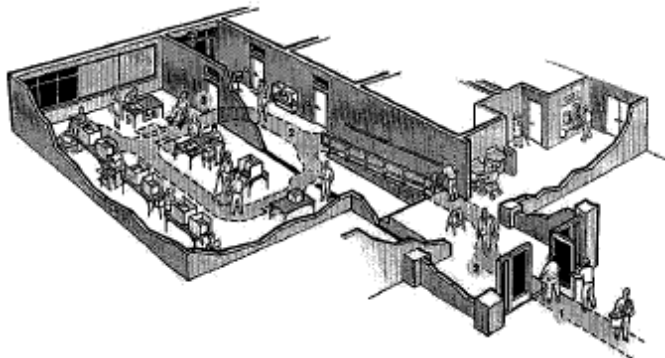


16. Is the outside door hardware usable with one hand, without tightly grasping, pinching, or twisting of the wrist to allow people who may not be able to easily use one or both hands to fully operate the hardware? (See *Illustration H* above. Use **N/A** if there is no outside door hardware or if the door is propped open on Election Day, e.g. firehouse garage door) **YES** NO N/A
17. If the answer to 16 is **NO**, can the outside door be propped open on Election Day to aid individuals with disabilities? YES NO **N/A**
18. If the answer to 17 is **NO**, can a temporary door handle be placed on the door on Election Day? YES NO **N/A**
19. Is the outside door able to be opened without excessive effort (less than 5 pounds of force required)? (Use **N/A** if there is no outside door, e.g. firehouse garage door) **YES** NO N/A
20. If the answer to 19 is **NO**, can the door be propped open on Election Day to aid individuals with disabilities? YES NO **N/A**
21. If the answer to 20 is **NO**, can a temporary door handle be placed on the door on Election Day? YES NO **N/A**

9

INTERIOR CIRCULATION:

Illustration I. Interior of a polling place showing the accessible route from the accessible entrance to the voting area.



Notes:

1. Accessible entrance.
2. Accessible route connects the accessible entrance with the voting area.
3. Accessible door to the voting area.

1. Is the route to the check-in table and voting systems at least 32 inches wide? **YES** NO
2. Is the interior door opening at least 32 inches wide? (Use **N/A** if there is **NO** interior door.) YES NO **N/A**
3. If the answer to 2 above is **NO**, can temporary door hinges be used on Election Day to make the door wide enough? YES NO **N/A**
4. If the answer to 3 is **NO**, can the door be propped open on Election Day to make the opening wide enough? YES NO **N/A**
5. Is there a raised threshold on the interior door? YES NO **N/A**

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6. If the answer to 5 is **YES**, is it less than 3/4 inches in height at the interior door and beveled on both sides? YES NO **N/A**
7. If the answer to 6 above is **NO**, can a temporary threshold ramp to be used on Election Day? YES NO **N/A**
8. Is the interior door hardware usable with one hand, without tightly grasping, pinching, or twisting of the wrist to allow people who may not be able to easily use one or both hands to fully operate the hardware? (See *Illustration H* above. Use **N/A** if there is no interior door hardware or if the door is to be propped open on Election Day) YES NO **N/A**
9. If the answer to 8 is **NO**, can the interior door be propped open on Election Day to aid individuals with disabilities? YES NO **N/A**
10. If the answer to 9 is **NO**, can a temporary door handle be placed on the door on Election Day? YES NO **N/A**
11. Is the interior door able to be opened without excessive effort (less than 5 pounds of force required)? (Use **N/A** if there is no interior door.) YES NO **N/A**
12. If the answer to 11 is **NO**, can the door be propped open on Election Day to aid individuals with disabilities? YES NO **N/A**
13. If the answer to 12 is **NO**, can a temporary door handle be placed on the door on Election Day? YES NO **N/A**
14. Is there a clear path of travel -- free of any objects with bottom edges that are higher than 27 inches but less than 80 inches above the walkway and that extend more than 4 inches into the walkway? **YES** NO

11

If there are any questions, contact the Voter Registration Section at the Secretary of State's Office (1-800-883-2805).

I HEREBY CERTIFY THAT THE ABOVE-MENTIONED SURVEY WAS COMPLETED TO THE BEST OF MY KNOWLEDGE, AND THAT THE POLLING PLACE IS ACCESSIBLE OR WILL BE MADE TEMPORARILY ACCESSIBLE PRIOR TO THE USE OF THE POLLING PLACE FOR AN ELECTION. WHERE TEMPORARY SOLUTIONS WILL BE USED ON ELECTION DAY, I HAVE MARKED THE SURVEY.

Venita H. Chauvin JUNE 18, 2019
 SURVEYOR'S SIGNATURE DATE

PRINTED NAME OF SURVEYOR:
VENITA H. CHAUVIN

PRINTED TITLE OF SURVEYOR:
TERRIBONNE PARISH COUNCIL CLERK

PRINTED SURVEYOR'S EMAIL ADDRESS:
vchauvin@tpcg.org

SURVEYOR'S TELEPHONE NUMBER:
(985) 893-6520

PPPAS (Revised December 2016)

FOR SECRETARY OF STATE OFFICE USE ONLY:	
Comments:	

ERIN Initials & Date:	_____

12

* * * * *

OFFERED BY: MR. GERALD MICHEL
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 19-248

A resolution changing the location of the polling place for Precinct 013 within Terrebonne Parish, and providing for other matters relative thereto.

WHEREAS, due to the St. Bernadette K.C. Home, located at 5522 West Main St., Houma, no longer being available for future elections, it has become necessary to change the location currently being used as the polling place for Precinct 013, and

WHEREAS, after the Clerk of Court's Office review of precinct maps for possible relocation of Precincts 013, it was determined that the Oakshire Gym located at 5457 Vicari Drive, is the nearest existing precinct location having the amount of space necessary and is appropriate and equipped to house an additional precinct and parking space is available, and

WHEREAS, the Terrebonne Parish Recreation District No. 1 approved housing an additional precinct in the gym.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the change in the polling place for Precinct 013 to the Oakshire Gym become effective upon approval by the appropriate State agencies.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., and A. Marmande, D. J. Guidry, J. Navy, and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: S. Dryden, S. Trosclair.

The Chairman declared the resolution adopted on this the 24th day of June 2019.

MAILING ADDRESS:

P. O. Box 1569
HOUMA, LA 70361-1569

MAIN OFFICE: (985) 868-5660
OFFICE FAX: (985) 868-5143



PHYSICAL ADDRESS:

7856 MAIN ST.
HOUMA, LA 70360

(1ST FLOOR OLD COURTHOUSE BLDG.)

www.terrebonneclerk.org

THERESA A. ROBICHAUX
CLERK OF COURT

June 19, 2019

Terrebonne Parish Council
Government Tower
8026 Main St., Suite 600
Houma, LA 70360

Dear Council Member,

In an email dated April 8, 2019, I informed you that St. Bernadette Knights of Columbus Council #7355 had notified the Clerk's office that their building, the Knights of Columbus home located at 5522 Main St. in Houma, would no longer be available to serve as a polling location for Precinct 013 in Terrebonne Parish.

Since that time, my elections supervisor, Ms. Nancy Boudreaux, with the council's approval, has provided the council with an alternative site. Many options were considered and sought as new polling locations, but all were either not available or proved not to meet the criteria for a polling location.

After much searching and consideration, and with the approval of the board of Recreation District No 1, Ms. Boudreaux's recommendation is that Precinct 013 be moved to the Oakshire gym located at 5457 Vicari Dr., Houma, LA, alongside Precincts 010-A and 010-L. While this move will put Precinct 013 outside of its precinct boundaries, all precincts located at the Oakshire gym are in Council District 3 and are in the same voting districts.

Similarly, since it had never been officially done, Precinct 010-A and 010-L were also approved by the recreation board to be moved from the Oakshire Elementary School to the Oakshire gym for all future elections in Terrebonne Parish commencing with the 2019 fall elections.

Attached you will find reports prepared by Ms. Boudreaux regarding Precinct 013 and Precincts 010-A and 010-L, along with attachments, which provide a more detailed account for the recommended changes. Her recommendation is that the Oakshire gym can adequately meet the needs of all voters, both in space and accessibility.

Once the council has either ratified or quashed the recommendation by our office, please notify us of your decision.

If my office can be of any further help, or if you have questions concerning any of the above-mentioned changes, please feel free to contact me or Ms. Boudreaux.

Sincerely,

Theresa A. Robichaux
Clerk of Court

**PRECINCT LOCATION TO BE MOVED –
(Effective – for fall elections of 2019)**

Precinct 013 - 452 registered voters

Current Precinct Location: St. Bernadette K. C. Home – Council #7355
5522 West Main St., Houma, LA 70364

Request to Relocate Precinct to another Location:
Oakshire gym
5457 Vicari Dr., Houma, LA 70364

NOTE: In the request prior to this one, Precincts 010-A and 010-L were requested to be moved from Oakshire Elementary School to Oakshire gym.

Precinct 010-A has 715 registered voters. Precinct 010-L has 607 registered voters.
Precinct 013 has 452 voters.

Contact Persons: Merle Kraemer, President of 5522 Building Corp.
H – 985-876-7436

Arnold Adams, Chairman of Recreation District 1
H – 985-262-8878 C - 985-217-0179

Precincts 010-A, 010-L and 013 are in Council Dist. 3.
Gerald Michel, Council Member.
Council: 985-873-6419 or 985-856-6562
Email: gmichel@tpcg.org

Precincts 010-A, 010-L and 013 are in the same voting districts:
Congressional – 6, State Senator – 21, State Representative – 52, Council – 3, School – 4, Ward - 1

Nancy Boudreaux Report Notes:

1. The St. Bernadette Knights of Columbus Council #7355 notified the Clerk of Court office verbally at the beginning of April, 2019 and in a letter on April 17, 2019, that their building located at 5522 Main St, Houma, LA would no longer be available to serve as Precinct 013 for future elections. (See attached letter dated April 17, 2019 from the President of 5522 Building Corp., owner of the building and property.)
2. On April 8, 2019, Theresa A. Robichaux, Clerk of Court, forwarded a letter via email advising the above to the Terrebonne Parish Council Members, Gordon Dove, Parish President and Julius Hebert, Parish Attorney.
3. On April 10, 2019, Gerald Michel, Councilman for District 3, replied by email to Theresa A. Robichaux, Clerk of Court, that he would like Nancy Boudreaux, Elections Supervisor, to look for alternate locations for the precinct.
4. Theresa A. Robichaux, Nancy A. Boudreaux, and Rhonda R. Rogers, Registrar of Voters, discussed possibilities for another precinct location for Precinct 013 inside the boundaries of Precinct 013, if at all possible.
5. Based on those discussions, on April 15, 2019, Nancy A. Boudreaux called Victory of Houma Church to set up a visit to look at the church as a possible location for Precinct 013. She spoke to church secretary, Connie Breaux. Ms. Breaux indicated that having a precinct at Victory of Houma would not work due to the amount of activity at the Church on the weekends
6. On April 17, 2019, Nancy A. Boudreaux and Rhonda R. Rogers did a ride-through of Precinct 013 looking for possible locations that could be used.
7. An additional location that was very promising was New Vision Family Worship Center located on West Main Street. I contacted Pastor Thomas C. Kitts on April 23, 2019 about the center being used as a precinct. We met on Sunday May 5, 2019 at 8:30 a.m. and I toured the facility. Pastor Kitts was in favor of the building being used as a Precinct location and agreed to bring this request to the board quickly. On May 7, 2019, Pastor Kitts called and advised me that he brought this to the board and the board decided to continue using the building as their site of worship only.
8. We also looked at the building that housed the Bayou Cane Volunteer Fire Department before their current facility was built. I called the Fire Department and was informed the former fire station building was no longer owned by them. It is currently owned by Road Hogs which is a Classic Car

- Restoration & Repair business. They are open Monday thru Friday from 8am to 5pm. I did not contact Road Hogs, nor did I visit the facility. Considering how costly it is to restore or repair a classic car, I feel this location should not be considered for a precinct location due to the expensive items in view and in close proximity to voters.
- 9. After viewing precinct maps for the possible relocation of Precinct 013 to another location already existing, it was determined that Precinct 010-A and Precinct 010-L located at the Oakshire gym was the nearest existing precinct having the amount of space necessary to house the additional precinct and the parking space available.
- 10. I called and spoke to Mr. Arnold Adams, Chairman of Recreation District 1, on May 15, 2019, concerning the moving of Pct. 013 from the St. Bernadette K.C. Home, Council #7355 to the Oakshire gym permanently. He advised me the next board meeting for Recreation District 1 is Tuesday, May 28, 2019. I told him I would write a letter to the board explaining my request to move from the K. C. Home to the gym and mailed it to him on May 16, 2019 and included a list of future elections.
- 11. The board of the Terrebonne Parish Recreation District No. 1 approved the moving of Precinct 013 to the Oakshire gym for all future elections beginning with the fall elections of 2019. (See attached copy of letter from Mr. Arnold Adams dated May 29, 2019.)
- 12. The location, the parking, the access, as well as all other essentials are more than adequate at the Oakshire gym to accommodate Precincts 010-A, 010-L and 013.

Proposal:

To relocate Precinct 013 from the St. Bernadette K. C. Home – Council #7355 to the Oakshire gym.

Goal:

To have Precinct 013 relocated to the Oakshire gym for all future elections in Terrebonne Parish, Louisiana.

Travel time:

From St Bernadette K. C. Home – Council #7355 to the Oakshire gym = .7 miles (approximately 4 minutes)
We do not feel this will create a hardship for the voters of this precinct.

HAVA Compliant:

This location is compliant. See attached copy of Parish Polling Place Accessibility Survey dated 6-18-2019 that will be submitted to the Louisiana Secretary of State Office.

Effective Date:

Upon approval by the Terrebonne Parish Council and the Louisiana Secretary of State Office **beginning with the fall elections of 2019.**



5522 Building Corp.



RECEIVED
APR 18 2018
NAB @ noon
T.P.C.C.

Dear friend April 17 2019
Miss Nancy Boudreaux

St. Bernadette Knights of Columbus Council 7355 at a quarterly meeting of 5522 Building Corp. voted that the councils wish was to have Building Corp. get an appraisal done on the building and property owned by the Corp. and put the same up for sale. The appraisal was completed and I advised the Grand Knight Mr. Mark Bascle that the Corp. should not put a "For Sale" sign until we had the approval from Terrebonne Parish Clerk of Court's Election Dept. because the building was under an agreement with the Clerk of Court to use the building as a polling place for Parish, State and Federal Elections. We therefore wish to let the Election Dept. for Terrebonne Parish Clerk of Court our intent to sell the building and property located at 5522 West Main St. Houma, La.

Sincerely yours

A handwritten signature in cursive script that reads "Merle Kraemer".

Merle Kraemer

President of 5522 Building Corp.

985-876-7436

TERREBONNE PARISH RECREATION DISTRICT No. 1
PO BOX 643
SCHRIEVER, LA 70395
985-876-0876

RECEIVED
JUN 06 2019

T.P.C.C.

BOARD MEMBERS

ARNOLD ADAMS
PRESIDENT

KATHY HILL
TREASURER

TERI CHATAGNIER
MEMBER

KAREN MOORE
SECRETARY

WENDA MCCOY
MEMBER

MARK AMEDEE
VICE-CHAIR

ANTHONY RAINEY
MEMBER

5-29-19

Terrebonne Parish Recreation District #1 was approached by the Terrebonne Parish Clerk of Court office to move election precincts 010-A and 010-L from the Oakshire Elementary School to the Oakshire Gym.

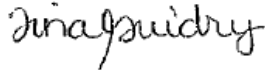
Also, the Terrebonne Parish Clerk of Court office is asking that precinct 013, which is currently located at the St. Bernadette K. C. Home Council #7355 be moved and allowed the use of the Oakshire Gym.

On May 28, 2019, Terrebonne Parish Recreation District #1 had its board meeting and approved precincts 010-A, 010-L and 013 to be moved and use the Oakshire Gym for all future elections in Terrebonne Parish beginning with the fall elections of 2019.

Arnold Adams
President



Tina Guidry
TPRD1 Secretary



PARISH POLLING PLACE ACCESSIBILITY SURVEY
 (PLEASE COMPLETE ONE FORM FOR EACH POLLING PLACE NOT PRECINCT) (REVISED 12/2016)

PARISH: TERREBONNE WARD/PRECINCT(S): 010-A, 010-L, 013

POLLING PLACE NAME: OAKSHIRE GYM

POLLING PLACE ADDRESS: 5457 VICARI DR, HOUMA, LA 70364
 (STREET ADDRESS AND CITY)

PARKING:

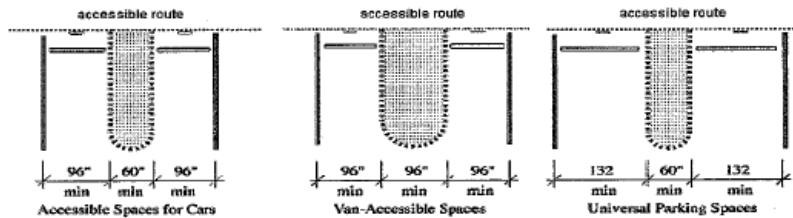
1. Grand Total # of Parking Spaces (Regular and Accessible Parking Spaces) available for the polling place on Election Day 17

Total # of Permanent Van-Accessible (96" Wide Access Aisle) and/or Universal Parking Spaces (60" Wide Access Aisle) 2
 (See Illustrations A and B for examples of accessible parking spaces)

Total # of Permanent Car Accessible (60" Wide Access Aisle) 0
 (See Illustrations A and B for examples of accessible parking spaces)

Total # of Regular Parking Spaces 15

Illustration A. All three examples illustrated below show two accessible spaces with an accessible aisle and route.



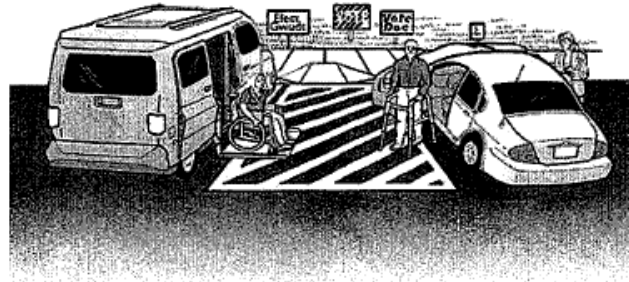
FOR SECRETARY OF STATE OFFICE USE ONLY:

Accessibility Status:

Y N T E

Reviewer Initials & Date: _____

Illustration B. Van-accessible and universal parking spaces serve both cars and vans. A wide access aisle is needed so a wheelchair lift may be lowered from a van onto a level surface. (If the access aisle is not marked off, two orange cones (minimum of 12" high) can be placed at the entrance to the parking place to mark off the access aisle on Election Day.) The access aisle surface must be either made of concrete or blacktop. If the access aisle is made of gravel, limestone, grass, or dirt, a temporary mat must be used on Election Day for the access aisle all the way to a concrete sidewalk or to the entrance to the polling place.



2. Does the polling place have the minimum number of accessible parking spaces required in *Illustration C* (below)? **YES NO**

Illustration C. Minimum Number of Accessible Spaces for Polling Place

Total Spaces	Required Minimum Number of Accessible Spaces
1 - 25	One van or universal accessible space w/access aisle
26 - 50	One van or universal accessible space w/access aisle + one car, van, or universal accessible space w/access aisle
51 - 75	One van or universal accessible space w/access aisle + two car, van, or universal accessible spaces w/access aisles
76 - 100	One van or universal accessible space w/access aisle + three car, van, or universal accessible spaces w/access aisles
101 - 150	One van or universal accessible space w/access aisle + four car, van, or universal accessible spaces w/access aisles
151 - 200	One van or universal accessible space w/access aisle + five car, van, or universal accessible spaces w/access aisles
201 - 300	One van or universal accessible space w/access aisle + six car, van, or universal accessible spaces w/access aisles
301 - 400	One van or universal accessible space w/access aisle + seven car, van, or universal accessible spaces w/access aisles
401 - 500	Two van or universal accessible spaces w/access aisle + seven car, van, or universal accessible spaces w/access aisle

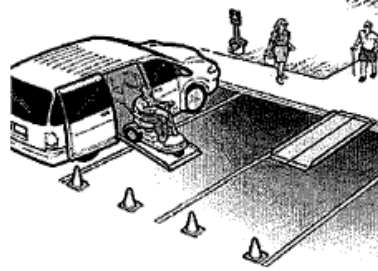
3. If there are NO van-accessible, universal, or car accessible parking spaces, or if the total number of permanent accessible parking spaces is less than the number of accessible parking spaces required in *Illustration C*, provide the total number of temporary accessible parking spaces that will be available on Election Day.

Total # of Temporary Van-Accessible (96" Wide Access Aisle) and/or Universal Parking Spaces (60" Wide Access Aisle) 0

Total # of Temporary Car Accessible (60" Wide) 0

4. Total # of Temporary Cones to be used on Election Day to mark off temporary van-accessible, universal, or car-accessible spaces (2 cones must be used for each converted parking space). See *Illustration D* below.) 0

Illustration D. Three standard parking spaces are converted into an accessible parking space with an access aisle. Cones mark the access aisle and a temporary curb ramp with edge protection connects to an accessible route to the polling place.



5. If there is NO parking lot available for voters, is there at least one parking space on the street designated or that will be designated as the van-accessible parking space for Election Day? YES NO (N/A)

of Permanently marked van-accessible parking spaces on the street _____

of Temporary van-accessible parking spaces on the street that will be available on Election Day _____

6. Are all accessible parking spaces, including the access aisle, relatively level? (YES) NO

3

7. If the answer to 6 above is NO, is there another location at the facility nearby that could serve as an accessible parking space which is level with an accessible route to the accessible entrance to the voting area? YES NO (N/A)

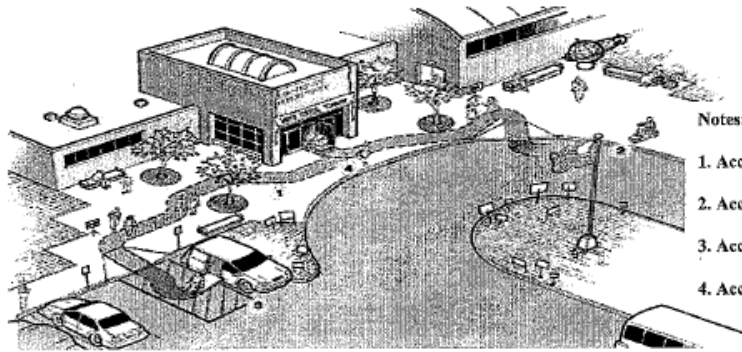
8. Does each accessible parking space have a sign with the symbol of accessibility that is visible when a vehicle is parked in the space? (YES) NO

9. If the answer to 8 above is NO, can a temporary sign be placed for Election Day? YES NO (N/A)

4

TRAVEL TO THE VOTING SITE:

Illustration E. An accessible entrance to a polling place with accessible parking and an accessible drop-off area.



Notes:

1. Accessible route.
2. Accessible drop-off area.
3. Accessible parking with van accessible parking space.
4. Accessible entrance to polling place.

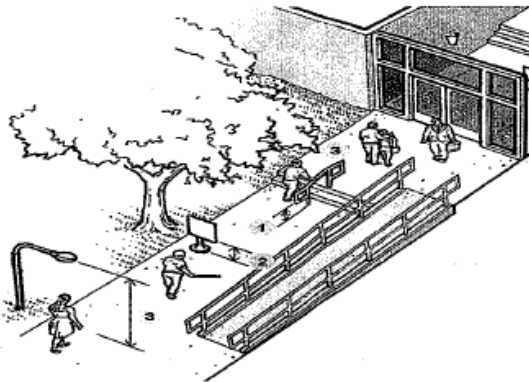
1. Accessible route from the parking area to the entrance to the voting site (See *Illustration E* above):

- a. Is there a flat surface or curb cuts to access the sidewalk to the polling place? YES NO
- b. If the answer to 1a is NO, will a temporary ramp be used to provide access to the sidewalk? YES NO N/A
- c. Is the surface of the path made of concrete, asphalt, or other hard surface that is smooth enough for a person using a wheelchair to pass over easily? YES NO
- d. If the answer to 1c is NO, describe the surface of the accessible path (i.e. gravel, dirt, limestone, etc.):

- e. If the answer to 1c is NO, is there a temporary mat which will be in place on Election Day to make the path accessible? What type of mat will be used? _____ YES NO N/A

5

Illustration F. Common objects along pedestrian routes to a polling place that can be hazards to people who are blind or have low vision.



Notes:

1. The bottom of the handrail extensions turn down so a person who is blind or has low vision can detect the hazard before running into it.
2. Signs or other objects in the pedestrian route can be a hazard if the bottom is more than 27 inches but less than 80 inches above the route.
3. Objects that overhang the pedestrian route must be at least 80 inches above the route.

2. Path of travel (See *Illustration F* above):

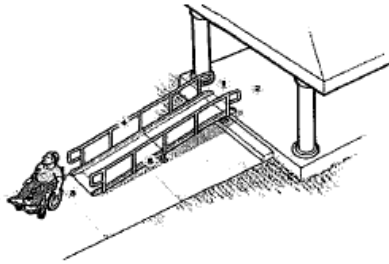
- a. Is there a clear path of travel -- free of any objects with bottom edges that are higher than 27 inches but less than 80 inches above the walkway and that extend more than 4 inches into the sidewalk or walkway? YES NO
If NO, what will be done before Election Day to make the path of travel clear?

 - b. Are all tree branches and other objects that extend into the walkway higher than 80 inches? YES NO N/A
If NO, what will be done before Election Day to clear the path of travel? (Use N/A if there are no tree branches or other objects over the walkway.) _____
3. Is there an accessible route from public sidewalks or transportation stops to the voting site? YES NO N/A
If NO, what will be done before Election Day to make the route accessible? (Use N/A if there are no public sidewalks or transportation stops.) _____

6

ACCESSIBLE ENTRANCE:

Illustration G. Accessible Ramp Features:



Notes:

1. At least 36 inches between handrails.
2. Top landing part of walk.
3. Bottom landing part of walk.
4. Handrail height 34 to 38 inches.
5. Edge protection.

1. Is the main entrance used as the accessible entrance? YES NO
2. If the answer to 1 is YES, is the main entrance clearly marked on Election Day? YES NO N/A
3. If the answer to 1 is NO, is there an alternative accessible location? YES NO N/A
4. Is there a ramp that must be used by a disabled voter to access the polling place? YES NO
5. If the answer to 4 is YES, please complete the following information concerning the edge protection on the ramp at the polling place (See *Illustration G* above):
 - a. Is there a vertical dropoff on the ramp? YES NO N/A
 - b. If the answer to 5a is YES, is there an edge protection on the ramp? YES NO N/A
 - c. If the answer to 5b is NO, is there a temporary solution to providing a temporary edge protection on Election Day (e.g. using a concrete car bumper up against the ramp or piece of wood)? YES NO N/A
6. If the answer to 4 is YES, is the rise of the ramp more than 1:12 (1 inch of rise for every 12 inches of length)? YES NO N/A

7

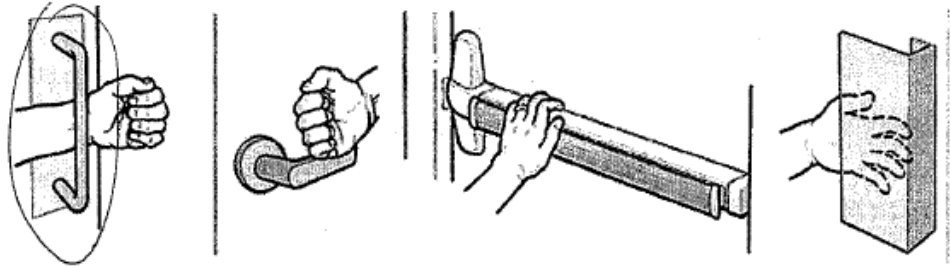
7. If the answer to 4 is YES, please complete the following information concerning handrails on the ramp at the polling place (See *Illustration G* above):
 - a. Are there handrails? YES NO N/A
 - b. If the answer to 6a is YES, are the handrails 34 to 38 inches high? YES NO N/A
 - c. If the answer to 6a is YES, is the ramp width (measured between handrails) at least 36 inches? YES NO N/A
 - d. If the answer to 6a is YES, is there a second handrail or edge protection on the ramp to stop a wheelchair from falling off the side? YES NO N/A
8. If the answer to 4 is YES, is there a level landing that is at least 60 inches by 60 inches at the top and bottom and where the ramp changes direction? (Mark N/A if the ramp does not change directions.) YES NO N/A
9. If any of the answers to 4 through 8 are NO, will a temporary ramp and/or handrails be used at the polling place on Election Day? YES NO

Accessible Doorways:

10. Is the outside door opening at least 32 inches wide? (Use N/A if there is NO door.) YES NO N/A
11. If the answer to 10 above is NO, can temporary door hinges be used on Election Day to make the door wide enough? YES NO N/A
12. If the answer to 11 is NO, can the door be propped open on Election Day to make the opening wide enough? YES NO N/A
13. Is there a raised threshold on the exterior door? YES NO
14. If the answer to 13 is YES, is it less than 3/4 inches in height at the outside door and beveled on both sides? YES NO N/A
15. If the answer to 14 above is NO, can a temporary threshold ramp to be used on Election Day? YES NO N/A

8

Illustration H. Examples of handles and door hardware that can be used without tight grasping, pinching, or twisting.

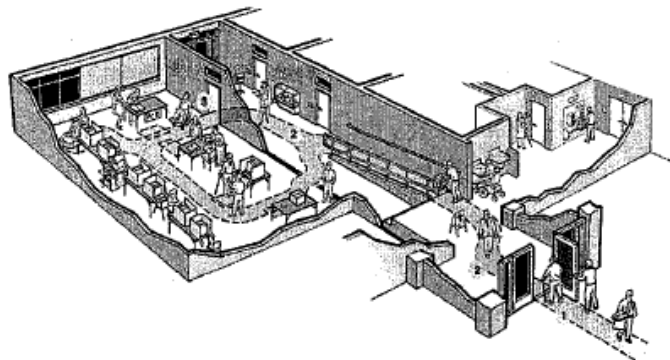


16. Is the outside door hardware usable with one hand, without tightly grasping, pinching, or twisting of the wrist to allow people who may not be able to easily use one or both hands to fully operate the hardware? (See *Illustration H* above. Use **N/A** if there is no outside door hardware or if the door is propped open on Election Day, e.g. firehouse garage door) **YES** NO N/A
17. If the answer to 16 is **NO**, can the outside door be propped open on Election Day to aid individuals with disabilities? YES NO **N/A**
18. If the answer to 17 is **NO**, can a temporary door handle be placed on the door on Election Day? YES NO **N/A**
19. Is the outside door able to be opened without excessive effort (less than 5 pounds of force required)? (Use **N/A** if there is no outside door, e.g. firehouse garage door) **YES** NO N/A
20. If the answer to 19 is **NO**, can the door be propped open on Election Day to aid individuals with disabilities? YES NO **N/A**
21. If the answer to 20 is **NO**, can a temporary door handle be placed on the door on Election Day? YES NO **N/A**

9

INTERIOR CIRCULATION:

Illustration I. Interior of a polling place showing the accessible route from the accessible entrance to the voting area.



Notes:

1. Accessible entrance.
2. Accessible route connects the accessible entrance with the voting area.
3. Accessible door to the voting area.

1. Is the route to the check-in table and voting systems at least 32 inches wide? **YES** NO
2. Is the interior door opening at least 32 inches wide? (Use **N/A** if there is **NO** interior door.) YES NO **N/A**
3. If the answer to 2 above is **NO**, can temporary door hinges be used on Election Day to make the door wide enough? YES NO **N/A**
4. If the answer to 3 is **NO**, can the door be propped open on Election Day to make the opening wide enough? YES NO **N/A**
5. Is there a raised threshold on the interior door? YES NO **N/A**

10

6. If the answer to 5 is YES, is it less than 3/4 inches in height at the interior door and beveled on both sides? YES NO N/A
7. If the answer to 6 above is NO, can a temporary threshold ramp be used on Election Day? YES NO N/A
8. Is the interior door hardware usable with one hand, without tightly grasping, pinching, or twisting of the wrist to allow people who may not be able to easily use one or both hands to fully operate the hardware? (See Illustration H above. Use N/A if there is no interior door hardware or if the door is to be propped open on Election Day) YES NO N/A
9. If the answer to 8 is NO, can the interior door be propped open on Election Day to aid individuals with disabilities? YES NO N/A
10. If the answer to 9 is NO, can a temporary door handle be placed on the door on Election Day? YES NO N/A
11. Is the interior door able to be opened without excessive effort (less than 5 pounds of force required)? (Use N/A if there is no interior door.) YES NO N/A
12. If the answer to 11 is NO, can the door be propped open on Election Day to aid individuals with disabilities? YES NO N/A
13. If the answer to 12 is NO, can a temporary door handle be placed on the door on Election Day? YES NO N/A
14. Is there a clear path of travel -- free of any objects with bottom edges that are higher than 27 inches but less than 80 inches above the walkway and that extend more than 4 inches into the walkway? YES NO

11

If there are any questions, contact the Voter Registration Section at the Secretary of State's Office (1-800-883-2805).

I HEREBY CERTIFY THAT THE ABOVE-MENTIONED SURVEY WAS COMPLETED TO THE BEST OF MY KNOWLEDGE, AND THAT THE POLLING PLACE IS ACCESSIBLE OR WILL BE MADE TEMPORARILY ACCESSIBLE PRIOR TO THE USE OF THE POLLING PLACE FOR AN ELECTION. WHERE TEMPORARY SOLUTIONS WILL BE USED ON ELECTION DAY, I HAVE MARKED THE SURVEY.

Venita H Chauvin JUNE 18, 2019
 SURVEYOR'S SIGNATURE DATE

PRINTED NAME OF SURVEYOR:
VENITA H. CHAUVIN

PRINTED TITLE OF SURVEYOR:
TERRIBONNE PARISH COUNCIL CLERK

PRINTED SURVEYOR'S EMAIL ADDRESS:
vchauvin@tpcg.org

SURVEYOR'S TELEPHONE NUMBER:
(985) 893-6520

PPPAS (Revised December 2016)

<p>FOR SECRETARY OF STATE OFFICE USE ONLY</p> <p>Comments:</p> <p>_____</p> <p>_____</p> <p>ERIN Initials & Date: _____</p>
--

12

* * * * *

Mr. A. Marmande moved, seconded by Mr. D. J. Guidry, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairwoman called for the vote on the motion offered by Mr. A. Marmande.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, J. Navy and A. Williams.

NAYS: None.

ABSENT: S. Dryden and S. Trosclair.

The Chairwoman declared the motion adopted and the meeting was adjourned at 6:35 p.m.

Christa Duplantis-Prather, Chairwoman

Tammy E. Triggs, Minute Clerk

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, “THAT, the Council accept and ratify the minutes of the Policy, Procedure and Legal Committee meeting held on 06/24/19.”

The Vice-Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, “THAT, the Council approve the following Street Light List:

INSTALL ONE (1) 250 WATT HPS STREET LIGHT AND POLE NEAR 28 KINGSRIDGE LOOP, HOUMA, LA; ENTERGY; RLD 3A; JOHN NAVY; DISTRICT 1

The Vice-Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. S. Trosclair, “THAT, the Council hold nominations open for the one expiring term on the Bayou Blue Fire Protection District Board.”

The Vice-Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Ms. C. Duplantis-Prather moved, seconded by Mr. G. Michel, “THAT, the Council hold nominations open for the one vacancy on the Bayou Cane Fire Protection District Board.”

The Vice-Chairman called for a vote on the motion offered by Ms. C. Duplantis-Prather.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. G. Michel, "THAT, the Council hold nominations open for the one vacancy on the Terrebonne Parish Tree Board."

The Vice-Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted.

The Vice-Chairman announced the following vacancies, which he noted will be handled as per usual procedure:

- One expiring term on 07/28/19 on the Recreation District No. 1 Board
- Two expiring terms on 07/31/19 on the Recreation District No. 6 Board
- Three expiring terms on 07/31/19 representing the Terrebonne Medical Society, the Terrebonne Bar Association and a Civic Organization on the T.G.M.C. Hospital Service District No. 1 Board
- One vacancy due to a resignation on the Terrebonne Parish Tree Board
- One vacancy due to a resignation on the Terrebonne Parish Recreation District No. 11 Board

Under Agenda Item 7A – Council Member Request Discussion of:

Councilman D. W. Guidry, Sr. asked that Agenda Item No. 7A - Discussion and possible action regarding Parish's readiness against cyber attacks, be placed on the agenda because of the number of cyber attacks that have occurred in the past week against businesses and governmental entities. He is concerned and questioned whether or not Terrebonne Parish is prepared to combat cyber attacks.

Parish Attorney J. Hebert stated that they have had previous conversations regarding cyber attacks but he will have to check with the parish's insurer to see if the parish is covered in the event of a cyber attack; noting that there are criminal statues regarding cyber attacks and things of that nature. Mr. Hebert suggested to Parish Manager M. Toups to contact the parish's Information Technology Department (IT) to see what safeguards that the parish has in place.

Chief Financial Officer K. Mauldin explained that she has been in contact with the parish's Information Technology Director B. Smith and he informed her that the parish has cyber insurance in the event that there is cyber attack; noting also that cyber security hardware was installed as well.

Under Agenda Item 8A – Announcements, Council Members:

- Councilwoman C. Duplantis-Prather wishes everyone a Happy Fourth of July. She also announced that there will be a Houma Independence Celebration at the Houma-Terrebonne Civic Center on Saturday, June 29th beginning at 2:00 p.m.
- Councilwoman C. Duplantis-Prather announced to pet owners to have their pets spayed or neutered.

- Councilman S. Trosclair asked everyone to keep our veterans, active military personnel, fire fighters, law enforcement officers and first responders in our prayers.

Under Agenda Item 8B – Parish President Dove had no announcements.

Mr. S. Trosclair moved, seconded Mr. J. Navy, “THAT, there being no further business to come before the Council the meeting be adjourned.”

The Vice-Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: G. Michel, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D. J. Guidry, S. Trosclair and J. Navy.

NAYS: None.

ABSENT: S. Dryden and A. Williams.

The Vice-Chairman declared the motion adopted and the meeting was adjourned at 7:35p.m.

TAMMY E. TRIGGS, MINUTE CLERK

ALIDORE “AL” MARMANDE, VICE- CHAIRMAN

/s/ALIDORE MARMANDE, VICE-CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

/s/VENITA H. CHAUVIN, COUNCIL CLERK
TERREBONNE PARISH COUNCIL